



Shuswap Theatre Society - Annual General Meeting

Wednesday, September 20th, 2023 - at 7pm at Shuswap Theatre

Shuswap Theatre Acknowledges that our programs and activities are carried out on the traditional Territory of the Secwepemc people. We are grateful and pay respect to; the elders past and present, descendants and custodians of these lands.

1. AGENDA

- a) Additions/Changes to the Agenda
- b) Motion to Adopt

2. PREVIOUS MEETING MINUTES

- a) September 26, 2022 (for information only, approved by the board)

3. YEAR END FINANCIAL STATEMENTS

- a) Treasurer's Report
- b) Motion to Adopt

4. ANNUAL REPORTS

- a) President
- b) Artistic Committee
- c) Technical Director
- d) Box Office
- e) Building Management, Rentals & Costumes
- f) Front of House
- g) Funding & Sponsorships/Operation Facelift
- h) Laughing Gas Improv
- i) Marketing & Publicity
- j) Membership
- k) MYST
- l) Ozone and MainStage
- m) Scene Shop
- n) Theatre of the Edge (AD, ED, Marketing)
- o) Website

5. NOMINATING COMMITTEE REPORT

- a) Election of Directors

6. OPEN DISCUSSION ON THE 2022/23 SEASON

ADJOURNMENT

Treasurer's Report 2022

Financially this has been another successful year for our theatre. This has been largely due to the strong support for performing arts from both our local community and from the Government grants available to continue to support Arts programs while we are still experiencing challenges with the COVID-19 pandemic.

Audience levels have been significantly lower than pre-pandemic numbers. One of the steps we have taken to address the reluctance some feel to returning to indoor spaces is installing UV filters to sanitize the circulating air. As with most of our capital improvements to the theatre, we rely heavily on donations and grants to fund such projects.

Our three, and sometimes four shows for each season generate enough income to pay the expenses of putting a show on the stage and keeping the building heated- or cooled- and lights on. For each of these shows there are volunteers working for several months to build the sets, decorate the set, cast the play and learn lines, find or make the costumes for each actor and the props they will need. These volunteers are what make the magic happen.

For our special projects such as the childrens' summer program and TotE we have had to hire contractors to deliver those programs. The funds for engaging these contractors have been secured through grants from both local sources and the Provincial government.

Respectfully submitted

Sherry Bowlby, Treasurer

Shuswap Theatre Society
Income Statement 01/07/2022 to 30/06/2023

REVENUE

Administrative Revenue

Total Donation Revenue	35,480.41
Total Grant Revenue	46,334.00
Interest Revenue	348.21
SCF Distribution	2,105.00
Co-op profit share	331.22
Total Membership Revenue	<u>1,186.40</u>
Total Administrative Revenue	<u>85,785.24</u>

Operations Revenue

Total Rental Revenue	2,734.00
Total Sales Revenue	<u>15,429.25</u>
Total Operations Revenue	<u>18,163.25</u>

Production Revenue

Total Ticket Sales	83,433.34
Total Advertising Sales	<u>22,865.00</u>
Total Production Revenue	<u>106,298.34</u>

Miscellaneous Revenue

Misc. Admin Revenue	<u>30.00</u>
Total Misc. Revenue	<u>30.00</u>

TOTAL REVENUE	<u>210,276.83</u>
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EXPENSE

Direct Production Expenses

Backstage Refreshments	1,484.92
Costumes	2,988.19
Rental Expense	1,560.00
Hair/Makup	204.60
Media Advertising	645.70
Lighting/Sound	10,300.35
Photography	22.02
Foyer Display	67.21
Royalty / Rights	14,756.07
Props	974.54
Scripts	0.00
Set Construction	1,813.64
Set Decor	1,915.49
Revenue Share	4,660.43
Special Effects	960.29
Posters	32.17
Pogrammes	889.98
Printing and Design Services	1,230.00
Guest Professional Fees	<u>23,347.50</u>
Total Direct Production Expenses	<u>67,853.10</u>

Fees & Licenses	
Gov't Fees & Licences	90.00
Ticket Agent Fees Expense	1,399.18
TixHub	3,599.62
Website Fees	215.25
Paypal Payflow	437.30
Credit Card Processing Fees	1,554.35
computer software fees	2,014.57
Total Fees & Licenses Expense	9,310.27
Financing Expenses	
Bank Charges	50.59
Total Financing Expenses	50.59
Cast and Crew Development	
Workshops	2,300.01
Ozone participation	1,910.82
Total Cast and Crew Development	4,210.83
Capital Expense	
Capital expense	27,953.10
Capital Expense	27,953.10
General Service Expenses	
Security Services	307.50
Cleaning Services	4,170.09
Contractor Services	946.24
Courier/Freight	54.16
Garbage Service	1,545.57
Stationery Services	180.52
Repair Services	147.60
Inspection Services	156.14
Snow Removal Service	980.00
Total General Services	8,487.82
General Supplies Expense	
In-House Photocopies	1,220.26
Cleaning Supplies	752.13
Photocopier Supplies	191.30
Costume/Prop Room Supplies	25.88
Food/Beverage Serving Supplies	437.05
Food/Beverage Stock	1,280.58
Bar Liqor Stock	1,063.25
Theatre/Office Equipment	153.51
Postage	159.76
Safety/First Aid Supplies	57.48
Stationery Supplies	1,165.81
Storage Supplies	217.05
Furniture & Fixtures	257.50
Ticket Stock	62.42
Kitchen/Washroom Sundry Supplies	312.30
Stage Management Supplies	29.96
Fundraising Expense	158.55

Total General Supplies Expense	<u>7,544.79</u>
Insurance Expense	
Commercial Insurance	7,429.00
Other Insurance	870.00
WorksafeBC	<u>306.62</u>
Total Insurance Expense	<u>8,605.62</u>
Lease/Rental Expense	
Photocopier Lease	<u>2,352.47</u>
Total Lease/Rental Expense	<u>2,352.47</u>
Total Maintenance Supplies	<u>791.87</u>
Total Membership & Dues Expense	<u>188.55</u>
Professional Service Expenses	
Accounting & Legal	1,486.56
Personal Service Contracts	8,300.00
Printing & Design Services	0.00
Website Services	<u>0.00</u>
Total Professional Services	<u>9,786.56</u>
Total Promotions Expense	<u>2,065.86</u>
Utilities & Tax Expenses	
Heat - Gas	2,999.91
Hydro	3,607.34
Telephone/Internet	1,747.57
Water/Sewer	387.04
Frontage Tax	<u>0.00</u>
Total Utilities and Tax Expense	<u>8,741.86</u>
Total Miscellaneous Expenses	<u>0.00</u>
TOTAL EXPENSE	<u>157,943.29</u>
NET INCOME	<u>52,333.54</u>

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Shuswap Theatre Society
Balance Sheet As at 30/06/2023

ASSET

Current Assets

SASCU - Chequing	111,406.94	
SASCU-Gaming	20.59	
SASCU - Savings	1,892.53	
SASCU - Shares	203.59	
Capital Reserve Fund	<u>25,000.00</u>	
Total Bank		138,523.65
Petty Cash Funds	100.00	
Cash Floats	<u>500.00</u>	
Total Cash on Hand		600.00
GST Receivable	<u>1,624.63</u>	
Total Receivables		<u>1,624.63</u>
Total Current Assets		<u>140,748.28</u>

Capital Assets

Land		50,000.00
Net Building		79,699.86
Net Electrical Hardwiring		6,374.86
Net Sound System		1,329.58
Net Renovations		53,903.61
Net Equipment		1,622.00
Net Furniture & Fixtures		1,302.93
Net Costumes & Props		73.67
Net Computer Hardware		716.40
Net Computer Software		0.00
Net Big Steel Box		<u>626.35</u>
Total Capital Assets		<u>195,649.26</u>

TOTAL ASSET 336,397.54

LIABILITY

TOTAL LIABILITY 0.00

EQUITY

Retained Earnings

Retained Earning - Previous Year		284,064.00
Current Earnings		<u>52,333.54</u>
Total Retained Earnings		<u>336,397.54</u>

TOTAL EQUITY 336,397.54

LIABILITIES AND EQUITY 336,397.54

Generated On: 22/08/2023

President's Report

I would like to thank the Artistic Committee for all the amazing work they have done this year. It is no easy feat putting a MainStage Season together, as well as making sure we are furthering the artistic vision of Shuswap Theatre; be that through workshops, community outreach, or new ways of engaging our membership and community. So thank you Julia Body, Laura Demulder, and Frank Manning (who has stepped down from the committee). We welcome Kim MacMillan to the AC, which is such a natural fit.

What an amazing season it was! 3 wonderfully diverse shows by 3 amazing female directors. That is something rare in the theatre world, and I am proud to see Shuswap Theatre a leader in that field. We started off with "The Secret Garden" and welcoming back director Liz Hobbs! This stunning musical was the perfect way to start off our season. I still find myself singing the songs. "The 39 Steps" directed by Julia Body had us laughing and rolling in our seats in the winter spot. We finished up the season with "Concord Floral" directed by Elizabeth Ann Skelhorne. How exciting it was to see so many wonderful young actors working as one ensemble on stage. I am excited to say that many of those young actors are now off at different schools, pursuing education in the Fine and Performing Arts.

"Concord Floral" was also our entry for Ozone Festival, taking place in Kelowna. The festival was a wonderful experience for all our cast and crew. It was disappointed to see so few entries, but those who were there put on memorable shows. To our delight, we won many awards! We received an Award of Merit to Meaghan Delaney, Best Lighting, Best Ensemble, Best Director and BEST PRODUCTION! I am so incredibly proud of this production, the entire cast and crew, and everyone who came out to support it. Unfortunately, we were unable to compete at the Mainstage Festival, but Powerhouse Theatre did an amazing job representing the Okanagan.

This summer saw both Theatre on the Edge and Musical Youth Summer Theatre making returns. Theatre on the Edge Festival brought in 7 diverse shows over one weekend in July, and it's always such a fun and exciting way to enjoy theatre in the summer. MYST students worked hard over three weeks, learning all about how theatre happens, ending with a wonderful production of "Matilda Jr." There is so much talent to be found in the young people in our community, and I am so glad we are here to help foster it.

A main focus for the Board has been 'Operation Facelift.' Thank you to each and every person, business and organization that has supported us through this project. With the amazing work of the committee, we were able to raise the funds needed to complete the project. However, we faced many unexpected challenges, and lengthy delays. An extra shout out to Craig Massey and Howard deLong on their tireless work, endless patience and extra hours that have made this project possible.

A continuing trend is how to increase and engage our volunteer base, especially in specific areas. Our Technical and Designer roles are always in need of those who are interested in learning and sharing their skills in these departments. We also always are looking for people interested in taking on more leadership based roles, as heads of departments, organizing events, or being a part of one of our many committees. You do not have to be a Board member to sit on a committee. We welcome all those who are interested in participating and giving their time to ensure that we can continue to provide live theatre for years to come.

I would like to extend the most enormous THANK YOU to our amazing Board members who gave their time, passion and expertise this past year. They always go above and beyond to make sure we can continue to bring live theatre to our community. Thank you to Howard deLong (vice president), Sherry Bowlby (treasurer), Mary Fabian (secretary), Heather Stefanek, Peter Molnar, Susan MacMillan, Laura Demulder, Meredith Rusk and Winston Lee-Hai. I also send a special thank you to Heather and Sherry, who will be stepping down after many years serving on the board.

Thank you. No matter how many times I say it, it never feels like enough. THANK YOU! We cannot wait to see what our 47th Season holds.

Nedine Scott

Shuswap Theatre Board of Directors

ARTISTIC COMMITTEE ANNUAL REPORT - SEPTEMBER 20, 2023

2022-2023 was another successful season for Shuswap Theatre.

We began with the musical *The Secret Garden* directed by guest director Liz Hobbs. This show had a large cast and crew, who all worked very hard to produce a great show. As usual, working with Liz was a fun and truly satisfying experience for everyone involved. The show was well received by the audience and the music was beautiful. It was visually stunning.

Our winter production was *The 39 Steps*, a comedy, directed by Julia Body. All four of the actors in this show were new to the Shuswap Theatre mainstage. The energy and commitment brought by all involved with this show contributed to its incredible success. There was a lot of physical comedy, a fabulous set, soundscape and lighting effects.

We finished our season with our O-Zone festival entry, *Concord Floral* directed by Ann Skelhorne. It was wonderful to see so many young and enthusiastic actors on stage. Even though our houses were not large, the response from the audience was very positive. This show garnered much recognition at festival including Best Production, Best Director, Best Ensemble, Best Lighting and the Adjudicator's Merit Award for Meaghan Delaney who had to step in last minute when one of the actors was not able to go to festival. Koodos to Ann and her cast and crew! Unfortunately, we were not able to attend Mainstage.

The committee put together our 2023/24 season which includes, *Treasure Island* in November directed by Julia Body. The show has already been cast and will be starting rehearsals in early September. The winter production will be *Dry Streak*, a prairie comedy directed by Howard deLong. Our spring play, and festival entry is *Outside Mullingar*, directed by Kim MacMillan.

We would like to recognize Frank Manning who stepped down from the Artistic Committee this year, and thank him for his time and input. His position will be filled by Kim MacMillan.

The AC will also be putting on Theatre 101 in September. Theatre 101 is our opportunity to tell people new to Shuswap Theatre how we pick our shows and what role each department plays in contributing to the final product. This also includes a theatre tour. This will take place on September 23rd.

Respectfully submitted

Julia Body
Laura Lelond
Kim MacMillan

House Technical Director - Annual Report

Submitted by: Ann Skelhorne

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housetech@shuswaptheatre.com

September, 2023

As always, each show this past year brought with it its own technical challenges for our small venue with some fabulous results. With safety as a priority, our department continues to look for ways it can improve, support productions, teach skills and increase possibilities for innovation and expression. In a smaller theatre like ours, it's important to retain the malleability of the space. We had yet another year of exciting, odds defying, creative designs on our stage this past year and look forward to all the next season will bring.

Our Sound Department has had many updates over the past few years and continues to find ways to improve the audio experience at Shuswap Theatre, both for audiences and performers. This is and should continue to be a priority. Our venue is a much preferred intimate space for musical rentals and our equipment is up to the task. Repairs are done as needed and we are always looking to increase our capacity.

Our Lighting department continues to hold up with its classic equipment AND there is plenty of room for expansion in this department. While we eagerly look to the future of LEDs, it's important to remember what a great learning opportunity it is for new technicians to have our current lighting system. A hybridization of the two over the next few years will increase our flexibility. We were thrilled to win Best Lighting Design at the OZone festival this year, Jim Clayton and yours truly for Concord Floral.

Our Masking Curtains (Blacks) are in good supply, although ever aging. Blacks are cleaned and re-flame retarded as needed and as per code. As always, be careful when handling these curtains when they are hung and **never** put tape on them. Curtains are hung and taken down by show production or building management only.

We had several new helpers in the booth and behind the curtain over the past year, including continued participation from youth. Education and Inclusivity are priorities. Technical Theatre is for you if... you like the idea of making theatre but don't always want to be on stage, you're tech savvy, love problem solving, are smooth under pressure, work well on a team, and enjoy sitting around in the dark wearing black.

Our Technical department is always looking for new members to join the crew. If you would like to learn how, be sure to attend **Theatre 101** this fall and sign up as a volunteer with one or more of our seasonal productions. While some theatre experience is helpful it's not necessary to get started. In order to best support our productions, technical & crew volunteers are asked to make a dedicated time commitment as per the production's unique needs and in agreement with the producer.

Box Office Report, 2022-23 Season

A good year for ticket sales. The Box Office and online ticketing system went relatively smoothly this season. As always, Alice Chin did a great job of scheduling volunteers and keeping things at the door working well. Thanks to all of our wonderful volunteers.

We have been very happy with our downtown ticket agent, Wild Craft Mercantile. Special thanks to Hardy Haase who provided technical support and to employee Dei Rizzi, who so capably processed sales and solved problems. We are sorry to hear that Wild Craft is moving to a new location, which will not work so well for ticket sales, so we are on the lookout for a new, downtown business that will work for us. Let me know if you think of someone to approach. It's a great way to get lots of people into your store who might not otherwise come by.

Here is a summary of ticket sales for the season:

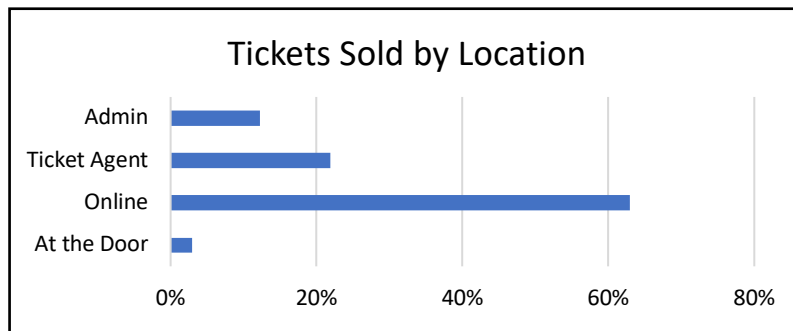
	SINGLE TICKETS		SERIES TICKETS		TOTALS	
	Number	Amount	Number	Amount	Number	Amount
The Secret Garden	1339	\$36,603.00	104	\$2,912.00	1443	\$39,515.00
The 39 Steps	1056	\$20,741.00	101	\$2,020.00	1157	\$22,761.00
Concord Floral	338	\$6,194.00	88	\$1,760.00	426	\$7,954.00
Grand Total:	2733	\$63,538.00	293	\$6,692.00	3026	\$70,230.00

Complimentary Tickets Issued (included in totals)

133

Over the past few years, especially after COVID, we have seen a large increase in the number of patrons paying by credit card (89%). Cash and cheques are increasingly rare.

Payment Method	%
Cash	7%
Cheque	3%
Gift Certificate	1%
Operator Adjustment	1%
Credit Card	89%
Total	100%



Another continuing trend is more patrons purchasing online (63%). Sales at the door were lower than usual due to more sold-out shows.

Respectfully submitted,
Kim MacMillan

Reports to the Shuswap Annual General Meeting - September 20, 2023 Building maintenance, Rentals, and Costume Room - for 2022 - 2023

Building Report

We had more blacks cleaned and re-fireproofed this past winter, they were some of the oldest and in worse shape. It was done by Coits in Vancouver, the official provider.

Our plumbing issues were done by Service First, very good service; but not inexpensive and they have done all our work these past few years. The ladies sink was finally flowing properly and the plugged toilet dealt with.

Craig, Bob Demulder and a neighbour of Craig's did a major clear-out of the Prop Room. They took a lot to the Dump and I don't want to know what! We got rid of the moldy carpet and I treated the mold with CLR to at least kill it. A lot of mouse stuff, also pigeon droppings!?! We closed off where they were getting in the furnace room. We acquired the full-suit of armour from the Piccadilly Mall. He is living in the furnace room, non-flammable and thanks to Craig for picking him up! The fire insurance adjuster made no complaints about the shape of the building when we met with him, at least not that I am aware of.

The facelift is in full progress on our part, siding gone and was recycled!! The wiring is started and the new electrical room ready for Hydro whenever they decide to come!! They could have started prior to the Fires as it was ready!

The carpets were cleaned, the house stairs done and the lobby, and green room twice. The carpet was installed in 2002 in the lobby and it has stood up amazingly well! Keeping it cleaned and vacuumed does help.

We passed our Fire Inspection back in the summer and the minor tweak that was needed the year before had been seen to. We have added some more sprinkler guard covers and I found we do need a couple more in the costume room, the important ones were all done. The last week of August our Furnaces were all cleaned and serviced and the filters done. The tech looked at the dressing-room for a split system; but said that Steve from Pro Air would have to give us the quote not him. This summer really proved that air conditioning is top priority if we want to keep renters.

Craig removed the old over-hang over the fire exit doors, we have had a problem with birds nesting in there for some time and then the pigeons had taken up residence this past year!! The bird droppings have eaten through the ceiling above the door frame!! Between pigeons and Mice we do suffer from vermin!! The homeless have cut off the lock twice and we now have a new lock. There has been a lot of extra cleaning to do this past year between large cast plays and construction/demolition and the week of kids this summer.

Rentals

Were down as our shows take priority, we did have 3 separate comedy shows, the fellas at Christmas time, Nash Park- OK-Dope that was well attended and Chris Gaskin in June that was not well attended. The first rental was our responsibility and the other two were just renters who took care of their promotion and tickets. We have had other requests but due to our priorities were unable to accommodate them.

Costume Room

Not a lot happening with rentals except for a very large Murder Mystery Group that rented and gave a fair bit of money over \$200. Piccadilly Mall continues to borrow our rabbit suit for Easter and we provide a Remembrance Day display with credits to us. We have had lots of offers of items; but I'm cutting back a lot. Hats are welcome also Vintage and unusual items. The same goes for prop items such as the suit of Armor. We were able to use a lot of our cloths for both Secret Garden and 39 Steps. We also borrowed and few things from Powerhouse for 39 Steps, also the chaise lounge from Caravan for Secret Garden. More tidying needs to be done with the shoe room and extras gotten rid of, a winter project for Donna & I also jewelry sorted.

As an aside all of the inspections of Fire Extinguishers, emergency lights and the Sprinkler system is up to date for the next season. We are replacing our exit lights with LEDS and the second set of stage work lights with LEDS that was not done previously. Major cost and time saving with always having to replace the Exit light bulbs.

Respectfully submitted - Cilla Budda

AGM Report for Front of House

Front of House went well this year.

It was good to return to having a concession again.

We had several safety orientation sessions last fall and I did a few sessions with 1 or 2 people during the season.

We currently have 26 volunteers who have been through the FOH orientation.

Our volunteers are very generous with their time - often doing 2 or 3 shifts during a run so creating the schedule is not onerous.

Susan MacMillan filled the role of chief of FOH this summer as I was unavailable during TOTE and MYST. She "saved the day"!!!

Last year we called upon our volunteers to do some major cleaning of the foyer and kitchen and outside the front doors and the alley side of the building. We will endeavor to do that again this year.

Submitted by Pauline Waelti

Funding and Sponsorship Committee

Operation Facelift

The year focused heavily on obtaining sufficient funding for replacing the front of the theatre building, which we termed *Operation Facelift*. Our goal was to raise \$85,000. There were no other capital initiatives, as all available resources needed to focus on *Operation Facelift*. We formed a committee consisting of Susan MacMillian, Mary Fabian, Darrel Warman, Heather Stefanek, and myself as Chairperson.

The committee raised \$15,637 in donations, \$9,265 in sponsorships, \$56,500 in grants, and \$4,501 in fundraisers. Further funds included \$2,425 from the Shuswap Theatre Society Foundation and a \$10,000 commitment from Shuswap Theatre Society. Total funds amount to \$98,328.

Other than anonymous donators, Shuswap Theatre Society recognized all funders on our website throughout the capital funding project, and all funders contributing \$500 or more will be permanently recognized on a wall plaque to be displayed in the theatre lobby. A sincere thank you to all the funders. The names are too numerous to document in this report.

A special thank you to all committee members and support people in helping to reach our goals. It was a momentous undertaking.

Program Funding

Additional to the Operation Facelift Committee, funding efforts were successful in obtaining grants to support the *Summer Youth Musical Theatre Program* and *Theatre on the Edge*.

Youth Musical Theatre Program grants included the *Ministry of Tourism, Arts, Culture and Sports British Columbia Fairs, Festivals and Events Fund* (\$2,000) and the *Hamber Foundation* (\$1,000). The *British Columbia Arts Council, Community Festivals* (\$6,000) grant was awarded for the *Theatre on the Edge* program.

We were successful in obtaining funds from 9 of the 12 grants we applied for towards Operations Facelift, programming, and theatre operations.

We were unsuccessful on a \$17,601 BC Arts Council Accelerate Pilot Program in support of Theatre on the Edge; a \$6,000 BC Community Grant in support of theatre operations; and a \$25,000 BC Community Gaming Capital Projects Grant in support of Operation Facelift.

Theatre production Sponsorships

Sponsorships from our business partners raised \$4,500 to support the three plays during the 2022/23 season.

Sponsors included:

Gold

- Sterling Land Wealth Advisory Group of RBC Dominion Securities Inc.
- Stan's Auto Repair & Rental

Silver

- Crazy River Clothing Company
- Letourneau Notary Corporation
- Lakeshore Physiotherapy

- HUB International Insurance Brokers

- Salmon Arm Dental
- Redpoint Construction

- Brooke Downs Vennard LLP

- Piccadilly Terrace Retirement Residence

Bronze

- Fabricland Salmon Arm

- Acorn Music

- Anytime Fitness

- Countryside Manufactured Homes

- Wildwood Flower Emporium

- Skookum Cyle & Ski Ltd.

- Gibbons Motor Toys

A special thank you to our funders and business partners who helped to make our season another success. Also thank you to Kim MacMillan and Sherry Bowlby who assisted with *Operation Facelift* and our season sponsorships, and to Heather Stefanek who, in addition to *Operation Facelift*, assisted with other funding applications and program sponsorships. Also, thank you to Mary Fabian who assisted with thank you cards to our season sponsors.

Howard DeLong, Chair Funding and Sponsorship Committee

IMPROV REPORT: LAUGHING GAS IMPROV/PLAN B IMPROV

We have had a fun-filled year. We continue to meet the first and third Monday of each month from September to June. This year we have focused on learning improv skills and then practicing those skills through theatre sports games.

Attendance has been great with a solid and consistent core group of approximately 12.

We wound up our season by presenting a Family and Friends evening performance in June.

We created a performance group of approximately 5 - 6 people performing on March 17th to an appreciative audience. We also performed during TOTE this July.

We will start our new season on September 18th with more performances to come. New players are always welcome.

Submitted by:

Julia Body
Gloria Cox
Don Bennett

Membership Report August 28, 2023

The following are some comparisons with the membership on August 26, 2022 and August 22, 2021. Individuals in the 'Family Category' have been added into the 'Individual Category' or the 'Youth Category'. Associate members (other theatre groups etc.) are no longer included as they do not have the right to vote. In spite of this our membership numbers seem to have had quite a boost since the earlier days of Covid. The \$100 Individual Life membership continues to be increasingly popular. It is positive to see the 'Youth' category increase again.

Number of Members by Category

Category	2023	2022	2021
Individual	114	100	91
Family			
Youth	15	8	2
Individual Life	59*	56	46
Business or Non-profit	15	10	1
Associates (other organizations)		7	7
Honorary Life Members	11	10	10
GRAND TOTAL	214	191	157

* 2 people are both Individual Life members as well as Honorary Life members. They have been included only in the Honorary Life category.

Number of Individual Members by Age

Age	2023	2022	2021
0 - 17	14	9	7
18 - 29	15	10	5
30 - 39	9	10	9
40 - 49	19	16	13
50 - 59	39	38	33
60 +	99	89	76
Not Provided	2	2	1
GRAND TOTAL	197	174	144

This Grand Total does not include Business, Non-profit (or Associate members).

Honorary Life Members

- Phil Gibbs
- Jake Jacobson
- Glory Kinoshta
- Anne Marsh
- Ralph Owens
- Lyle Petch
- Jane Petch
- James Bowlby
- Cilla Budda
- Joyce Henderson
- Sherry Bowlby

Submitted by *Patrick Benson*
Membership Secretary
August 28, 2023

MYST - Musical Youth Summer Theatre - Matilda Jr.

This year's MYST program was another successful one! Here are some things to note:

- 22 participants: 15 Juniors (8-12) 7 Seniors (13+)
- 4 Shows (Friday matinee, Saturday matinee, Saturday evening, Sunday Matinee)
- 429 Tickets Sold totalling \$5,805.00 - Net revenue (less tix hub fees and wildcraft commissions = \$5,306.34
- On track to have a surplus budget of approx. \$600 I am still awaiting confirmation of Surplus Revenue from last year's program.
- We hired a summer student this year, Glitter Esquivias who was a huge support/ addition to the program. She said it was a positive experience and would love to join us next summer too if we are hiring again.

Things for Next year:

- Possibility of using the Shuswap Theatre for the entire 3-week duration of the program
- Approaching local businesses for Community Sponsorship earlier - (January-March)
- Ensuring grant application deadlines are met
- Stage makeup tutorial from Missy MacIntosh - willing and available but it will be \$50/person (which is a discounted rate)
- Possible grants/community funding for purchasing headsets for Shuswap Theatre and/or MTPA

This program is the only one of its kind operating in Salmon Arm and surrounding area. MYST is a joint partnership between Shuswap Community Theatre and Moving Theatre Performing Arts (MTPA). We give young people the opportunity to perform in a fully staged production of a junior version of a Broadway musical. The participants work with industry professionals and are held to a high standard to which they rise and surpass. Because of the experience gained through MYST, our students have gone on to perform in other Shuswap Community Theatre mainstage productions. We offer a safe space for youth of different ages, genders, sexual orientation, race and diverse needs. We accept all registrations in the order they are received and there is no audition process as part of the program.

Our activities included daily rehearsals in Drama, Music, and Choreography/Movement culminating in a final performance of a fully staged and costumed production - this year: Matilda Jr.

Okanagan Zone Report

Shuswap Theatre AGM, September 2023

2022-23 continued to be a challenge for all Theatre BC member clubs, including those from the Okanagan Zone, in terms of getting people back in theatres to pre-COVID levels. Lower attendance was reported province-wide.

The 2023 Okanagan Zone Festival took place in Kelowna in May. Shuswap Theatre's production of *Concord Floral*, by Jordan Tannahill, won several major awards, including Best Production.

The 2024 Okanagan Zone Festival will take place at Powerhouse Theatre in Vernon.

Theatre BC's Main Stage Festival 2023 was held in Surrey. Due to scheduling conflicts, the cast and crew of *Concord Floral* were not able to participate in this festival; the production from Powerhouse Theatre went in its place to represent the Okanagan Zone.

The 2024 Main Stage Festival will take place in Nanaimo.

There were no changes in the O Zone Executive at the AGM on May 27, 2023.

The current O Zone member clubs are:

- Powerhouse Theatrical Society (Vernon)
- Shuswap Theatre Society (Salmon Arm)
- South Okanagan Amateur Players (Oliver)
- Fred Skeleton Theatre Company (Kelowna)
- Crimson Tine Players of the Princeton Arts Council (Princeton)
- Asparagus Community Theatre (Armstrong)
- Theatre Kelowna Society (Kelowna) *****STATUS UNKNOWN

Submitted by Mary Fabian

Okanagan Zone Representative

Scene Shop Report for Shuswap Theatre Annual General Meeting 2023-09-20

The scene shop is fairly well equipped with most equipment operating as intended. As the theatre has returned to full performance schedules the scene shop and Sea Can are in need of a clean and organization, I would expect to see this task completed once "Treasure Island" has wrapped up.

Over this next year I would recommend that a new rechargeable set of Drill/Drivers be purchased. The associated cost is estimated to be \$300.00 for a set of quality drills with chargers.

If additional funds are available, I would further recommend that a Mitre saw with a slide be purchased. This upgrade would allow for 45 degree cuts to be made on 6" and 8" materials.

This purchase is estimated to be \$450.00

Report submitted by Craig Massey

Title:	Theatre on the Edge (TotE-Fest) 2023 totefestival.com
Project Dates	July 14 - 16, 2023
Submitted by	Elizabeth Ann Skelhorne - Artistic Director totefestival@gmail.com
Date	September, 2023

The TotE 2023 application period began January 01! Artists were invited to submit applications for live performances under 60 mins (mainstage) or live musical performances c. 55 mins (Edge Club). After a downsized festival post-covid last year, this year's TotE saw a return to a full schedule of 7 mainstage shows performed twice over 3 days. Our technicians continue to rise to the challenge of the marathon event that this festival is for them.

Social Media helps us spread our open call for submissions amongst a growing network of artists who, in turn, recommend us to other performers. Our Marketing team excelled this year as we expanded our online pre-show game and beat the almighty algorithm. Follow us on Instagram and Facebook and feel free to spread the word through your network when you see our posts. You may attract the next big thing to our stage!

We are pleased with the high quality of shows we are receiving. Our curated programming content is in alignment with the values of federal and provincial granting bodies which are committed to principles of reconciliation, equity, diversity, inclusion and access. TotE specifically seeks out works of diversity, expression, and sincerity. We encourage innovation and welcome a broad mix of performers, styles and subjects. Original performances have been brought to our stage by both traveling and local artists of diverse gender, age, and stage of career.

Each year our call for submissions reaches more artists and we personally know more touring artists whom we call friends. We have built strong, positive artistic relationships with performers who are excited to come back and who recommend us to their networks. TotE is becoming a recognized name in the Canadian touring theatre scene!

We are also pleased to continue to provide programming for audience engagement through artist chat-back sessions and workshops throughout the festival weekend. Moving forward we envision opportunities for more workshops, expanded programming, including Theatre for Young Audiences, and a return to live-music in the Edge Club. And did you see that bar? Made exclusively for TotE through volunteerism and community sponsorship.

Our volunteers are the best! A huge thank you to everyone who took the time to participate and be part of the fun this summer. We truly appreciate all the help that makes this festival happen and makes artists feel welcome and safe. Billets...thank you! Your generosity and hospitality means so much.

We received many positive and helpful comments on our post-festival feedback forms, thank you to all who took the time. If you would like to send us your thoughts please email us, we're always interested in creative ideas. If you'd like to join our team, please reach out and look for meeting call outs in the Prompter and on Social media starting in October.

T-shirts are still available by request. \$25

Thank you to Shuswap Theatre, our generous sponsors and donors, and our TotE community for continuing to make Theatre on the Edge possible.

We hope you join us next year as we celebrate our 10th season!

Special Thanks to:

- Downtown Salmon Arm
- Salmon Arm Art Centre
- MI-Tec Lumber
- Shuswap Cider Company
- Faster Than Light Computing
- Sushi Kotan