

SHUSWAP THEATRE SOCIETY – MEETING of the BOARD of DIRECTORS

Jan 12, 2010-01-25

Present: James Bowlby, Julia Body, Cathy Lake, Denise Green, Kim MacMillan, Monica Kriese, Patrick Allwood, Ellen Gonella, Susan MacMillan, ,

Approval of the Agenda

M/S/C Ellen/Cathy.

Minutes of last meeting –a few amendments (addition of present and a few clarifications, see Dec minutes)

Business Arising: Kim MacMillan

Instead of purchasing a projector with the new theatre's needs in mind, he recommends we purchase one that will fulfill our needs in the present setting and that can be used to augment whatever new equipment we need for the new building when we get there. Now we need a compact, portable version. To this end Cathy and Kim will look at getting the "sign" grant money allocated towards a projector that will be useful ASAP (in time for Silverwing, hopefully).

Motion to empower Kim MacMillan and Cathy Lake to make a decision on the purchase of a digital projector for the present needs, up to the amount of \$1500.

MSC: James, Monica

Financial Statements:

A \$10,000 line of credit has been set up at the Credit Union.

At present (between shows) we are spending more than we are bringing in. \$1500-1800 per month on utilities.

Motion to accept the financial statements as presented

MSC: Denise, James

"Two Gents" budget: Rebecca Marchand, Producer

Based on previous budgets for similar sized casts. The share of Season's tix should read \$1539, and the Program Ad share \$627

Motion to accept proposed budget

MSC: Kim, Cathy

Rebecca as Producer is still looking for crew in the following positions: props (Cathy took this on), lighting op, sound op, foyer, photos, opening night

Extraordinary Meeting Plans Confirmation

The Building Committee will all (we hope) be there. James will send Julia the complete list of names on the Committee. Each Board member will bring some goodies to contribute. Ellen will send the agenda as per Dec meeting out to be confirmed prior to the meeting.

Member Policy: Ellen Gonella

Ellen sent out a suggestion to the Membership Policy group and the Board regarding a comps night for all and any who work on the shows in any capacity (and those we wish would or who have in the past) to encourage participation and community building. The following motion was put forward in an effort to try this out.

Motion : to empower Rebecca Marchand, as Producer of “Two Gents”, to use up to 50% of the Opening Night seats as comps, at her discretion (priority for crew/cast). She will report to the Board on how this goes.

MSC: Monica, James

Marketing Director: Monica

The advertising budget for “Two Gents”: \$927 + taxes

Improv workshop/show – working with Julia to get publicity going

Ozone- getting the buzz starting

Workshops:

Set Design Workshop in Armstrong

Kim will send out an invite to all those who indicated an interest in set design.

Improv workshop at Shuswap Theatre: Date changed to Fri, Feb 19th, from 7-9pm and Sat, Feb 20th from 1-5pm. It will be \$20 per person. Those coming to the Improv nights here, starting Jan 26, will be encouraged to go.

Evening Improv Show: Feb 20, adult content. Admission by donation at the door. Proposed budget of \$500 to cover liquor licence, liquor, munchies, publicity and cleaning (just in case). Tables will be set up cabaret style by the front of the stage and eating and drinking will be allowed(encouraged) in the auditorium (hence the cleaning budget contingency).

Motion to allocate a \$500 budget for the Feb 20th Improv Evening.

MSC: Julia, Cathy

Ozone: Susan MacMillan

“Festival “ website will be off our website. NO online registration, but the forms will be available as downloadable PDFs.

Still need heads for:

Backstage Club Hospitality

Front of House

Banquet Décor

Photographer

Trophies

Grants: Cathy Lake applied for \$1900 City Grant to offset the cost of the baseboard heaters.

Arts Council Grant: **Cathy will applied for a \$500 grant** to be applied to the Youth Theatre Production of “Silver Wing.”

Meeting adjourned 8:30