

# **Shuswap Theatre Society Board Meeting Minutes**

Tuesday, January 10, 2012 –  
Shuswap Theatre Salmon Arm, BC

1. Call to Order and Roll Call: Chair person Monica Kriese called the meeting to order at 7:05 pm. Attendance: **Board Members:** Kim MacMillan, Judith Skelhorne, Julia Body, Sheila Dunbar, Denise Green **Guests :** Cilla Budda, James Bowlby, Lana Caputti

II. Approval of Agenda: Motion: S. Dunbar/Kim MacMillan Carried

III. Approval of Minutes as amended from last meeting: Motion: S. Dunbar/ J. Skelhorne Carried

## IV. New Business

a) Clown workshop (discussion with Lana Caputti) regarding planning details and format for marketing, and implications to Shuswap Theatre as sponsor (timing, costs, fee requested by Lana). Lana does not have the time to do any planning.  
- March 30, 31, and April 1<sup>st</sup> was proposed for the workshop dates.

Information regarding the proposed workshop will be forwarded to Okanagan Zone through Cilla to see if we could get funding to subsidize the overall cost of the Workshop and help reduce the participant cost. A final decision about going ahead with this workshop will be made after we have the information from OZone.

b) Spring Youth Theatre Program/Salmon Arm Actor's Studio:

- Shuswap Theatre is not offering a youth program this Spring.  
- discussion was held with James and Lana of SA Actor's Studio regarding the possibility of their business coming under the Shuswap Theatre umbrella. Further investigation into the consequences of affiliation will be done by the Board.  
*James and Lana left the meeting.*

c) Building Rentals and Costumes – Cilla presented her report.

Motion: that **Cilla is authorized to contract for a metal gate for the stage entrance up to a cost of \$1,000.00, after obtaining and reviewing 2 or 3 quotes.** Moved K. MacMillan/J. Skelhorne Carried. Requested that this be looked after as soon as possible.  
*Cilla left the meeting.*

Old Business from minutes of Dec 2011 meeting:

V. President's Report : was received as presented

VI. Treasurer's Report: Report accepted as presented Motion: D. Green/J. Body

VII. Old Business:

a) Donations in Memory of John MacVicar:

Motion: to **authorize Jake to Purchase a table saw from Rona in Memory of John and to take responsibility for selling the 2 saws it is replacing.** Moved D. Green/K. MacMillan.

b). It was agreed by consensus that the Board pay \$450.00 to the owner of the loaned Mac computer that was stolen.

c) City of Salmon Arm Grant – receipt of the application has been acknowledged.

d) Stressmas – accounting – **Denise will have the numbers for next month feedback for the production: that it had a Christmas theme, was colorful, well acted , lively and that it was well priced.**

#### VIII. New Business

a) Building committee Report – the business plan was forwarded – it is a good start on a business plan.

b) Our appreciation to Peter Blacklock for donating scripts to the Theatre Library.

c) Policies and Procedures – tabled due to the lateness of the hour

d) Leading Ladies: Julia presented the budget and brought us up to date on the production.

Next meeting Tuesday Feb. 14<sup>th</sup> at 7:00

Meeting Adjourned 9:20 pm