

Board Of Directors, Shuswap Theatre Society
Board Meeting Minutes
February 13, 2024 - 7:00 pm, Salmon Arm, BC

In person attendance: Nedine Scott, Howard DeLong, Winston Lee-Hai, Meredith Rusk, Meaghan Delaney, Susan MacMillan, Peter Molnar, Laura Demulder, Bridgid Hall.

Guests: Ann Skelhorne, Maggie Chafe

Call to order: 7:03 pm

Land Acknowledgement

Shuswap Theatre acknowledges that its theatre and activities held within it are carried out on the traditional territory of the Secwepemc People. We are grateful and pay respect to the elders, past and present, descendants and custodians of these lands.

Agenda

Motion by Peter Molnar that the agenda be approved as amended. Carried.

Board Meeting Minutes

Motion by Meredith Rusk that the minutes of 2024-02-13 be adopted. Seconded by Susan MacMillan. Carried.

Finance

Treasurer Report & Bookkeeper Report (Winston)
Income Statements & Balance Sheet was presented to the board.
Motion by Peter Molnar to accept the financial report as presented. Seconded by Howard DeLong. Carried.

Funding and Sponsorship Committee Report (Howard)
Report was submitted to the board.
Motion by Bridgid Hall to approve the report as presented. Carried.

Board Business

Storage Space - no update at this time

Charities Report (Meaghan)
CICP Report - Meaghan fills out weekly questionnaires (for one year) with a different theme each week. Meaghan will share these with the board.

Action on Truth & Reconciliation (Meredith)
There was discussion with the board about looking forward to next season and how we can bridge the communities and theatre. The A/C committee will connect with Meredith to plan/look ahead to next year. The board looks forward to the future possibilities .

Insurance Provider

There was discussion about looking into options for less expensive coverage as our insurance has risen about 20% in 2 years.

Action: Susan will connect with Theatre BC and Hub Insurance for more information.

Artistic

AC Report (Laura)

*Play Reading Club : January 24 - very good/enthusiastic reading of Outside Mullingar.

The next one is February 28 - The Laramie Project. It's very informal and all are welcome.

Having researched similar positions and to reflect the time and skill level needed for future productions, we recommend the following motion.

Motion by Laura Demulder that as a board we contract Ann Skelhorne as House Technical Director for Shuswap Theatre at the rate of \$1000 per mainstage production.

(starting with Outside Mullingar). Seconded by Bridgid Hall. Carried

This motion will be reviewed yearly. There is an opportunity to recover some of these costs in grants.

Dry Streak (Howard)

*The whole team is ready to go. Howard is very excited!

*602 tickets sold thus far (900 tickets is the target)

*On target (budget)

*Invited dress rehearsal Thursday February 15, 7:30 pm showtime

Outside Mullingar (Susan)

*Kim is very happy with the cast

*The crew is being built

*Tech tour at Powerhouse Theatre March 9, 2024

*The budget will be presented to the board for approval next month

Tech Report (Ann)

Ann is working together with Dave Barrett, who is a fabulous resource. There are many new volunteers (actors, tech, board members) which has highlighted the importance of job descriptions. Also, the importance of setting up protocol for each production in the future. (ie: who is in charge of each department and the process of keeping and /or discarding items through the proper channels)

Some of our future costs will be the stage floor repairs, dimmer and sound board as Shuswap Theatre will be hosting Ozones in 2025.

TOTE (Ann)

They are currently accepting applications for shows with a cut off date of February 29,2024 but this date could be expanded. They are changing to pay-what-you-decide tickets and contracting artists with guaranteed funds.

The festival date will be June 14/15/16, 2024.

Building

Building Facade Project

*We have asked Craig to get another quote on flashing.

Building General Update

*Spring Cleaning - tabled

Meeting adjourned at 9:16 pm

Next Meeting: March 12, 2024, at 7:00pm

Minutes recorded by Bridgid Hall