

Board Of Directors, Shuswap Theatre Society
Board Meeting Minutes
December 12, 2023 - 7:00 pm, Salmon Arm, BC

In person attendance: Nedine Scott, Winston Lee-Hai, Peter Molnar, Laura Demulder, Howard DeLong, Susan MacMillan, Bridgid Hall.

Absent with Regrets: Meredith Rusk, Meaghan Delaney

Guests: Ann Skelhorne, Maggie Chafe

Call to order: 7:01 pm

Land Acknowledgement

Shuswap Theatre acknowledges that its theatre and activities held within it are carried out on the traditional territory of the Secwepemc People. We are grateful and pay respect to the elders, past and present, descendants and custodians of these lands.

Agenda

Motion by Susan MacMillan that the agenda be approved as amended. Carried.

Board Meeting Minutes

Motion by Bridgid Hall that the minutes of November 14, 2023 be adopted. Seconded by Peter Molnar. Carried.

Finance

Treasurer Report & Bookkeeper Report (Winston)
Winston had a discussion with the board about moving forward with the reports, and the budgeting process

etc.and the possibilities using the resources that we have (specifically with each production).

Motion by Winston to approve treasurer to ask SASCU to implement SASCU's e payment protocol. Seconded by Howard DeLong. Carried.

Action: Winston contact SASCU

Membership Fees

Action: Kim, Nedine, Winston (inform Patrick)

Motion by Peter Molnar to accept the financial report as presented. Seconded by Bridgid Hall. Carried.

Funding and Sponsorship Committee Report (Howard)

**Operation Facelift*

**Capital Project Priorities (list of draft priorities)*

**Capital Funding (applications to Shuswap Rotary Club & City Of Salmon Arm Grants-in-Aid program)*

**Program Funding (BC Arts Council Community Arts Project Assistance Fund)*

**Sponsorship*

Motion by Winston Lee-Hai to approve the report as presented. Carried.

Board Business

Box Office Fee Recommendation

Motion by Winston Lee-Hai that Shuswap Theatre implement a \$3 service fee per ticket exchange, with it being waived for season ticket subscribers. Seconded by Peter Molnar. Carried.

Artistic

AC Report (Laura)

*Group met to begin discussions for 2024/2025 season

*Book Club: Script Reading Club (possibilities)

Treasure Island (Laura)

*Overall a good pick by the director

*Cast & crew was hardworking & great ambassadors for the theatre

*Opening night on Thursday wasn't the best choice but closing on Sunday worked very well

Dry Streak (Howard)

*All roles cast

*Backstage help needed

*Excited to have new people in the show

Motion by Susan MacMillan to approve budget for *Dry Streak* as presented. Seconded by Laura DeMulder. Carried.

Improv (Nedine)

Due to the rehearsals for *Dry Streak*, there's a need for alternate rehearsal space for Improv. St. Andrew's Church (by the bowling alley) is the alternate place. Lots of new of new people are joining. It's going well!

Tech Report (Ann)

*Discussions about adding technology

TOTE (Ann)

Ann presented a proposed TOTE joint venture for review. The board agreed that Ann continue to find out more information and move forward with it.

Building

Building Facade Project

Action: Craig to get a quote for flashing

Building General Update

Motion by Winston Lee-Hai to purchase and install a handrail up to \$2000 for the west wall of the house. Seconded by Peter Molnar. Carried.

Action: Nedine & Craig

Mold in men's washroom? This will be looked into & discussed further as the info becomes available.

Vacuum: we acknowledge this expenditure & will give more thought for future expenditures.

Meeting adjourned at 9:40 pm

Next Meeting: January 9, 2024, at 7:00pm

Minutes recorded by Bridgid Hall