

Building Manager's Report

Cilla Budda

- Biggest job done- Painting of the building. Thanks goes out to Jake Jacobson for the fund raiser organization and to Jim Clayton for the multiple hours he put in to do it!
- No major repairs on the building have been done. Lots of small routine maintenance (i.e. light bulb changing, etc.) and of course the painting of the building.
- Jake and I discussed then covered, and removed the switch for the wall fan in the lobby as people were always leaving it running when they turned on the green room lights. He covered the fan with insulation so we don't lose heat and we changed the switch to a key to be able to utilize the fan if required.
- Jake also put weather stripping of the alley door and realigned the door handle for appearance purposes.
- It is very important to retain all the heat in the lobby as it is electrically heated.
*******REMINDER TO ALL***** If you turn up the thermostat, please always return it back to 16-18. If you can't do this, then just layer up in sweaters. ☺**
- We passed our annual fire inspections without incidents.
- We have had a city imposed water meter installed for the building. I have been told, so far, our consumption of water is below what we have been historically charged for in the past for a flat annual rate (water and sewer).
- I had the plumber come back to adjust outside water pressure, because when the building is in full use for an event, our pressure was severely reduced. This appears to have remedied the problem somewhat.
- We had a Power Smart Assessment done. Some of the technician's findings and suggestions have already been put in place; however, we still have others to do. The major items that he suggested we do were to replace the scene shop doors, also the stage door or to better insulate the doors themselves.
- I would like to have the scene shop heater replaced as I have said all along, "it is too small for the space" and even on a low setting, runs too long and uses too much electricity!
- Jake has done multiple technical improvements to the building :
 - An intercom throughout the building
 - Better stage cameras for lighting booth and front of house monitors
 - Numerous light /sound booth improvements.
 - A new "Cillascope" (monitor screen) in the ticket booth ☺
- Thanks to Jake for doing the "techie" parts of the building repairs.
- With the President's spearheading, we had a spring cleaning and a house seat wash and brush. It made the house smell fresher and cleaner. The vacuuming is never quite enough. The lobby chairs also received upholstery cleaning for the first time (their first real "bath" in years). Thanks to Bill E for taking this on. Thanks also go out to those members who came and gave a hand to this venture.
- At the same spring cleaning, Marcus closed in the front of the building awning on the west side with rabbit wire to prevent more pigeons nesting on that side. We do, however, need the alley side done now as the evil creatures are trying to nest in there :S
- Even with the expense of the enclosing of the front section over the doors, it was SOOOO worth it NOT to be walking through pigeon droppings and broken eggs!!!!

- We have had an assessment for repairs to the alley wall beside the stage doors. We have discovered that the wall behind as well as the sill plate, has rotted causing it to buckle. We need new doors and I believe grants will be needed for this much needed project!
- Randy is still keeping the scene shop and tools up to date.
- ***** Just a reminder to all to not pour too much paint down the sink. I will have to put in a call to the plumber AGAIN if it's plugged and at \$96 an hour, it's an expense we can't really afford to put out!!*****
- Our carpet of 12 years is holding its own for the time being, no thanks to having wine, beer and other messy stuff spilled on it. Another cleaning of the carpet is muchly needed the sooner the better! I believe I saved the carpet this summer from some further spills and staining from the kids' art and drama classes by putting down tarps. However, there was still some spillage of glue and food in the lobby that took quite a bit of elbow grease to remove!

Respectfully submitted,
Cilla Budda