

Board Of Directors, Shuswap Theatre Society
Board Meeting Minutes
April 9, 2024 - 7:00 pm, Salmon Arm, BC

In person attendance: Nedine Scott, Howard DeLong, Peter Molnar, Meaghan Delaney, Laura Demulder, Susan MacMillan, Meredith Rusk, Meaghan Delaney, Bridgid Hall, Winston Lee-Hai (joined at 7:54pm)

Guests: Ann Skelhorne, Maggie Chafe

Call to order: 7:03 pm

Land Acknowledgement

Shuswap Theatre acknowledges that its theatre and activities held within it are carried out on the traditional territory of the Secwepemc People. We are grateful and pay respect to the elders, past and present, descendants and custodians of these lands.

Agenda

Motion by Howard DeLong that the agenda be approved as amended.
Carried.

Board Meeting Minutes

Motion by Susan MacMillan that the board meeting minutes of March 13, 2024 be adopted as amended. Seconded by Meaghan Delaney. Carried.

Motion by Meaghan Delaney that the minutes of the Special General Meeting of April 2, 2024 be adopted. Seconded by Susan MacMillan. Carried.

Finance

Treasurer Report & Bookkeeper Report (Winston)

Motion by Winston Lee-Hai to approve the financial report as presented.
Seconded by Howard DeLong. Carried.

Funding and Sponsorship Committee Report (Howard)

Motion by Meredith Rusk to approve the report as presented. Carried.

Board Business

Motion by Howard DeLong to appoint Maggie Chafe as a director of the board, who will serve until the next AGM. Seconded by Meaghan Delaney. Carried.

Insurance Provider

Susan had emailed her research prior to the meeting for review. The Board will look further into HUB Insurance.

Howard sent a copy of the insurance to Nedine & Bridgid.

Box Office

Nedine shared that the printer is unable to print tickets at the theatre. It's 10 years old and Kim's making every effort to trouble shoot and make it work. Kim recommends a motion to approve the expenses of purchasing a new printer, just in case he is unable to solve the problem. We cannot be left without a working ticket printer.

Motion by Peter Molnar to approve \$1200 towards the expense of a working system for the box office. Seconded by Susan MacMillan. Carried.

Indigenous Reconciliation (Meredith)

May 5 is Red Dress Day (MMIWG2S Awareness Day)

Meredith will look into how we will observe it at the theatre.

There will be an email chain to set up a date for Meredith's workshop.

Artistic

AC Report (Laura)

*April Play Reading Club (April 24) will be Equivocation by Bill Cain
coffee & tea are provided with donated goodies. The structure of the group will continue to evolve depending on the wishes of the group.

*2024/2025 mainstage productions were presented with a suggestion due to the popularity of the Sunday matinee, one pay-what-you-can Thursday and three Sunday matinees. There was a discussion about what is season vs programming and who governs what etc.

Motion by Bridgid Hall to approve the 2024/2025 mainstage productions as presented. Seconded by Howard DeLong. Carried.

The Mousetrap, Nov 8/24 to Nov 24/24, director Daniel Hall

Halfway There, Feb 21/25 to Mar 9/25, director Frank Manning

The Virgin Trial, Apr 25/25 to May 11/25, director Ann Skelhorne

Motion by Meredith Rusk to approve Christmas Revue, TOTE, MYST and the Indigenous presentation as part of 2024/2025 program. Seconded by Peter Molnar. Carried.

Outside Mullingar (Susan)

*Going well so far

*Ticket sales on par

*April 25 invited dress rehearsal

Approval Of Festival Budget

Motion by Susan MacMillan to approve the festival budget as presented.

Seconded by Meredith Rusk. Carried.

Tech Report (Ann)

*All is good in tech

Improv Report (Julia)

*Meet 1st and 3rd Mondays (wind up June 3 & resume in September)

*Performance Group performed March 16. Improv performances continue to be a good money maker for little expense and minimal rehearsal.

*Profit from performance will be used for professional improvisers (as has been done in the past).

TOTE (Ann)

*Full steam ahead. Looking at getting volunteers.

MYST

*Registration was April 8

*Juniors sold out in 4 minutes and Seniors sold quickly too

*Program currently has a wait list

*Scripts are ordered

Building

Building Facade Project

Peter Molnar made a motion to pay up to \$2000 for the flashing. Susan MacMillan seconded. Carried.

Building General Update

Nothing to report

Spring Cleaning Date

A huge thank you to Susan MacMillan for organizing the cleanup and all the others who joined. A job well done!

Motion by Winston Lee-Hai to adjourn the meeting. Carried

Meeting adjourned at 9:13 pm

Next Meeting: May 21, 2024, at 7:00pm

Minutes recorded by Bridgid Hall