

Board Of Directors, Shuswap Theatre Society
Board Meeting Minutes
March 13, 2024 - 7:00 pm, Salmon Arm, BC

In person attendance: Nedine Scott, Howard DeLong, Meredith Rusk, Meaghan Delaney, Susan MacMillan, Laura Demulder, Bridgid Hall.

Regrets: Peter Molnar, Winston Lee-Hai

Guests: Ann Skelhorne, Maggie Chafe

Call to order: 7:02 pm

Land Acknowledgement

Shuswap Theatre acknowledges that its theatre and activities held within it are carried out on the traditional territory of the Secwepemc People. We are grateful and pay respect to the elders, past and present, descendants and custodians of these lands.

Agenda

Motion by Susan Macmillan that the agenda be approved as amended.
Carried.

Board Meeting Minutes

Motion by Howard DeLong that the minutes of February 13, 2024 be adopted as amended. Seconded by Laura Demulder. Carried.

Finance

Treasurer Report & Bookkeeper Report
no report in Winston's absence

Funding and Sponsorship Committee Report (Howard)

Motion by Laura Demulder to approve the report as presented. Carried.

Donation

Doug and Donna Adams have informed us that they will be making a donation of \$10,000 to our Operation Facelift Project.

Board Business

Storage Space

Laura shared with the board that Craig and a crew of helpers worked to clean up and organize the sea can. So, it's good to go!

Insurance Provider

Susan shared with the board that Powerhouse Theatre and Theatre BC's insurance policy is through Hub Insurance. Once we have a copy of our insurance policy, a conversation with Hub Insurance would be a good idea.
Action: Nedine connect with Craig to get a copy of our insurance policy.

Community Outreach Opportunity

Shuswap Immigrant Society would like a information session (presentation) from Shuswap Theatre. Kim has expressed interest in being involved with this.

Nedine shared with the board some info from attending the Shuswap Economic Development Society meeting. Both Ann & Nedine attended Salmon Arm Pride and shared some info from that meeting too.

Call for Special General Meeting

Motion by Meaghan Delaney that Shuswap Theatre board of directors calls a special general meeting to be held April 2, 2024 at 7pm at Shuswap Theatre. Seconded by Meredith Rusk. Carried. See Motions Attached.

The special meeting is for the purpose of approving several changes to our bylaws. Future funding hinges on one of the changes so we cannot wait until the next AGM. The changes:

1. To legitimize meetings held by video link as equal to in-person meetings,
2. To change the quorum for general meetings to a more realistic number,
3. To forbid remuneration to board members for their service (to facilitate certain grants),
4. To allow the board to appoint temporary replacements for board members who are unable to complete their term.

Truth & Reconciliation (Meredith)

Meredith shared with the board some brainstorming ideas for 2025. She had an idea of putting on a workshop for the board. The board is very interested and we will make a date at the next meeting.

Artistic

AC Report (Laura)

*Still finalizing scripts for next season (hoping by April)

*Policies are being reviewed

*Each production will get a director package with a A/C contact

*February Play Reading Club was The Laramie Project

which was a serious and deep read

*March Play Reading Club will be Vanya and Sonia and Masha and Spike

which is a lighthearted comedy and it will be March 27, 7pm everyone is welcome.

Dry Streak (Howard)

*Producer Mary's report and final budget was read by Howard

*A very successful production!

Outside Mullingar (Susan)

*Rehearsals have started

Motion by Bridgid Hall to approve the budget as presented. Seconded by Meaghan Delaney. Carried.

Tech Report (Ann)

*All is good in tech

TOTE (Ann)

Many applications are coming in. TOTE has received funding from MRDT in the amount of \$2500 and from the Shuswap Community Foundation in the amount of \$5000.

Motion by Meredith Rusk that Shuswap Theatre approves \$2000 towards TOTE. Seconded by Meaghan Delaney. Carried.

MYST

Kelly shared with the board some of the details about this year's production, Peter Pan. Registration will be open the beginning of April.

Motion by Susan Macmillan to approve the budget as amended. Seconded by Meredith Rusk. Carried.

Building

Building Facade Project
nothing to report

Building General Update

Nedine shared with the board that Cilla reported that we are still having issues outside in the shared alley space and around the building. We are asked to be aware and diligent to keep our building safe.

Spring Cleaning Date

Saturday April 6 at 10 AM! Meet at the theatre and bring your smiles :)

Motion by Meredith Rusk to adjourn the meeting. Carried

Meeting adjourned at 9:21 pm

Next Meeting: April 9, 2024, at 7:00pm

Minutes recorded by Bridgid Hall

Notice of Special Resolutions

Therefore be it resolved that:

1. Article 2, Item 2 of our bylaws under Annual General Meeting be amended to read, "The Board will establish the physical and/or digital location and the time when the AGM will be held."
2. Article 2, Item 3 under Annual General Meeting be added to read, "General meetings, including special meetings, may be held in a physical location, by video link or a combination thereof. Members may also participate by phone or audio link."

Therefore be it resolved that:

1. Article 2, Item 1 under Quorum be amended to read, "The quorum for a general meeting is 5% of voting members, but shall not be less than 10 members in good standing."

Therefore be it resolved that:

1. Article 3, Item 6 be added to the Annual General Meeting section to read, "Under no circumstances will a director receive financial remuneration for service to the society. Directors are eligible for reimbursement of legitimate expenses incurred with proper authorization."

Therefore be it resolved that:

1. Item #5 under Election of Directors be amended to read, "Should a Director or Directors resign or be unable to complete their term, the Board may:
 - a. call a special general meeting to elect a replacement Director or Directors serving until the next AGM, or
 - b. appoint up to two interim Directors in any one term year to serve until the next AGM.