



Shuswap Theatre Society - Board Meeting Minutes

July 15, 2020 – 5:00 pm via Zoom

In attendance: Craig Massey, Joyce Henderson, Nedine Scott, Kim MacMillan, Sherry Bowlby, Julia Body, Peter Molnar, Paula Shields and Tracy Nash.

1. Call to order – 5:04pm
2. **Moved to approve the agenda as amended.** Carried.
3. **Moved to approve the minutes of the Jun 17, 2020.** Carried.
4. **Review of items discussed at the spring retreat:**
5. **Front of House:** Must have 3 seats between for social distancing and skip a row in between. Max house would be 36. Ask everyone to wear masks – do they have to wear it once they are seated? No concession. No intermission. Seating would have to be as soon as the doors were open. No final resolution on who will head FOH moving forward but they're working on it.
6. **Gaming Grants/Application:** Capital projects. \$20,000 to 1,250,000. Deadline August 14. Looking at pursuing an application to expand our exterior footprint at the front of the building. Joyce to reach out to Jaci about the application process.
7. **Finance:** report as presented.
8. **HVAC Update:** Phase 2 of 3 has been completed. Possible stage 4 with a wall mounted unit in the dressing room to be determined.
9. **Update on Costume Storage:** Ongoing. Hopefully completed in the next couple of weeks.
10. **Land Recognition:** acknowledgement should be put on each meeting agenda and acknowledged at the start of the meeting. Also suggested we might put something on our website. Craig to pursue respectful wording for this.
11. **Technical Department:** It was agreed that we'd continue to pursue the used cyc lights. It was decided that the head of the technical department should participate in our monthly board meetings so that they are aware of decisions and discussions.

6:38pm adjourned.