

Shuswap Theatre Society - Board Meeting Minutes

December 18, 2019 – 5:00 pm at the theatre

In attendance: Nedine Scott, Paula Shields, Kim MacMillan, Sherry Bowlby, Julia Body, Peter Molnar, and Tracy Nash.

Regrets: Craig Massey, Joyce Henderson

Guests: Ann Skelhorne

1. Call to order – 5:01pm
2. **Moved to approve the agenda as amended.** Carried.
3. **Moved to approve the minutes of the November 27, 2019.** Carried.
4. *Wizard of Oz*: verbal update from Heather. Post mortem report presented. Issue with the Pay What You Can shows not being sold out due to people having to wait outside for 2 hours. We recommend that the box office be open 2 hours prior to Pay What You Can Nights for sold out performances.
5. *A Red Plaid Shirt*, verbal update from Tracy
6. Devon Moore, *Hits Like a Girl*. January 10th. Verbal update from Kim. \$16 a ticket has been set.
7. TotE update, verbal update from Kim. Much discussion about the expense and possible separation from STS and creating a separate entity. A meeting will be set with Kim, Julia, Ann, hopefully Scott and possibly Jaci to discuss the future options.
8. Ticket vendor change upcoming. **Moved that we authorize Kim to get the necessary computer equipment to outfit the new ticket vendor.** Carried.
9. Use of the TV in the lobby. Craig will be following with this next year.
10. Board Member Roles and Increasing member involvement – tabled until next meeting. Possible retreat topics.
11. Scent free policy – verbal update from Nedine. Early days but things are started.
12. Theatre Rental and Co-Production rates, Joyce. Presented figures from other facilities. **Moved that the rental be amended as follows: Professional/Commercial enter, 250, am, 200, theatre members and non-profit, 200. Minimum for house and stage (3 hours), \$125.** Carried.
Moved that we get our rental and information online. Carried.
13. House Technical Director verbal update, Ann. **Moved that Ann is authorized to spend up to \$2000 to cover itemized as provided.** Carried.

7:06pm adjourned.