



Shuswap Theatre Society - Board Meeting Minutes

November 27, 2019 – 5:00 pm at the theatre

In attendance: Kim MacMillan, Sherry Bowlby, Craig Massey, Julia Body, Peter Molnar, Joyce Henderson and Tracy Nash.

Regrets: Nedine Scott, Paula Shields

Guests: Jaci Metivier

1. Call to order – 5:02pm
2. Grant Applications discussion, Jaci Metivier.
Moved that we apply for \$5000 from the City of Salmon Arm grant and \$10,000 from the Shuswap Community Foundation for our roof/hvac project. Carried.
Moved that we apply in February for \$9,999 from SASCU for the roof/hvac project. Carried.
3. **Moved to approve the agenda as amended. Carried.**
4. **Moved to approve the minutes of October 16, 2019. Carried.**
5. Wizard of Oz: verbal update from Craig.
6. A Red Plaid Shirt: verbal update from Tracy
7. **Moved that we host Devon Moore's latest show, *Hits Like a Girl* on January 10th. Carried.**
8. Tix Hub verbal update from Kim. Things have not been going well, there are lots of bugs and the customer service is not great. We will be considering moving back to Vendini after this season.
9. Q1 Financials presented by Sherry. Bank balances verified for end of September.
10. Theatre Rental Rates – tabled until Dec 18 meeting.
11. Theatre on the Edge, July 17/18/19. Verbal update from Kim.
12. Update on tool purchase, verbal report from Craig.
13. Use of TV: Looking for ideas for promotion moving forward.
14. Resource Development: the December meeting we will look at which portfolios the board members wish to look after and how to spread the work load to the membership.
15. Scent Free Policy: Discussion on implementing. We will look at moving to scent free cleaning products and hand soaps. It was suggested that Nedine, Susan and Cilla may form a committee to start putting this in place. We'll also look at posting notices, including a notice in our programmes etc.
16. Board retreat ideas: increasing membership, volunteer management.
17. Discussion about potentially adding Wednesday performances to future sell out shows. Agreed that these would have to be clear to cast and crew from the beginning.
18. Ann is looking at some used cyclorama lights. Moved to give Ann Skelhorne the authority to purchase the used cyclorama lights, if they meet our needs, for \$700. Carried.

6:46pm adjourned.