

Shuswap Theatre Society - Board Meeting Minutes
August 21, 2019 – 5:00 pm at the theatre

In attendance: Kim MacMillan, Sherry Bowlby, Peter Molnar, Nedine Scott, Paula Shields and Tracy Nash

Regrets: Craig Massey, Julia Body

1. Call to order – 5:02pm
2. **Moved to approve the agenda with addition.** Carried.
3. **Moved to approve the minutes of the July 17, 2019 with corrections.** Paula/Peter. Carried.
4. Still waiting on confirmation of financial split with Theatre BC but overall the festival made around \$18,000 once all bills paid.
5. TixHub Update, Kim: training has been going well. Pushed ticket purchasing deadlines back a bit to accommodate the time for programming/setup.
6. Roof/HVAc project: Quote received. Can be done in stages. Steve's biggest concern is the old, small furnace in the basement. A priority is also the roof itself and the HVAc there for the spring.
 - a. **Moved that we proceed with replacement of our HVAc system based on the quote provided by Salmon Arm Proair Heating & Cooling Ltd August 20th, 2019 with the following priorities:**
 - i. **Small furnace in the basement**
 - ii. **AC unit in the house**
 - iii. **Main furnace with AC**
 - iv. **Lobby/Scene Shop heating/cooling**

Sherry/Paula. Carried
 - b. **Moved that we use present funds to replace the small furnace in the basement.**
Paula/Peter. Carried
7. Co-production of "Little Ones" with Mad Fox Theatre, September 20. (70/30 financial split). Ann to produce and we will develop a more formal policy for this position moving forward.
8. Quick and Dirty: It was a lot of fun and there were many successes along with some points that need improvement. Overall it was a good experience and they're looking at setting dates moving forward.
9. OZ update: meeting set for Sept 4 to look at the relaxed performance. First rehearsal is Oct 1.
 - a. Relaxed performances and ticket prices: one of the concerns is that some people requiring a relaxed performance may require some assistance financially. We will look at options for supplementing or getting sponsorship for this performance.
10. Theatre on the Edge: interim but not final report received.
11. Finance: Finishing off year end and looking at amending the accounts.

12. AGM planning: Date is Tuesday September 24th. The aim is to have a pot luck prior to the meeting. Peter will speak with Pauline about working on that. Teresa has taken on the nominations committee/returning officer role.
13. Fall Fair parade: budget of \$200. Craig Massey is organizing.
14. Cultural Master Plan meeting – Julia is willing to attend.
15. Arts BC Annual conference – Kim is considering attending.

6:47pm adjourned.