

Shuswap Theatre Society - Board Meeting Minutes

July 17, 2019 – 5:00 pm at the theatre

In attendance: Kim MacMillan, Craig Massey, Sherry Bowlby, Julia Body, Peter Molnar, Nedine Scott, Paula Shields and Tracy Nash with guest Scott Crocker.

1. Call to order – 5:02pm
2. **Motion to approve the agenda with addition.** Nedine/Julia. Carried.
3. **Motion to approve the minutes of the June 19, 2019 as presented.** Tracy/Julia. Carried.
4. TotE update, Scott: verbal report
5. TixHub Update, Kim: some policy has had to be created. It's coming along.
6. Stage Floor update, Craig: Paula will do final report for the grant. We were under budget in the end.
7. Going Away Celebration for Aidan: August 12th at 6pm
8. Building – Roof and HVAC update, Kim: Working on getting quotes on both from Pro Air and Integrity Roofing and applying for various grants.
9. Craig Newnes proposal, Kim: interesting potential opportunity.
10. Quick & Dirty update, Julia/Nedine: They are going for it. Had initial meeting and good interest. Friday July 26 is idea pitch day. Shows will be on August 3rd.
11. A/C Update, Julia: verbal report.
12. Oz Update: update presented by Kim for Astrid. Considering a “relaxed performance”.
13. Ticket/Subscription Prices: Motion to accept ticket prices as presented:
 - for the coming season. Tracy/Craig. Carried.
 - Oz: Adult \$28, Seniors \$26, \$15, \$10
 - Others: as previous, 22,20, 10, 7
 - Subscription prices, Adult \$66, Seniors \$60
14. OZONE 2019 update, verbal update – approximately \$9200 net income this year.
15. House Technical Director, Ann Skelhorne: written report. **Moved to purchase an Audiophile 31-Band Stereo Graphic Equalizer for tuning the house sound up to \$350 and new speakers for the back stage for up to \$600. Kim/Julia. Carried**
16. Season Brochure: Paula taking over putting this together with Lisa.
17. Q4 Financials without year end adjustments, Sherry: **Motion to accept the financials as presented. Paula/Julia. Carried.**
18. Publicity Report, Paula: verbal report. Decision to move our open house to correspond to Culture Days.
19. Planning Committee – Open House: Nedine, Paula and looking for other members.

20. **Motion to put forward as special resolutions at the AGM the bylaw changes as presented. Moved Craig/Sherry. Carried.**
21. Suggested policy of offering membership and Opening Night invitation to individual donors of \$100 or more. More information required as to the tax implications.
22. Fall Fair Parade: suggested we contact Ali and Alex for potentially taking this on??
23. Nominating Committee: Suggested contacts as Joyce, Peter, Susan and see if they would be interested.
24. **Moved that we accept the Privacy and Security Policy as presented.** Julia/Nedine. Carried.
25. **Moved that we provide a budget up to \$200 to the Quick & Dirty program.** Craig/Julia. Carried.
26. Children/Babies in the theatre. General policy discussed about setting an age limit for each production and everyone in the theatre has to have a ticket regardless of the age. Kim to draft policy. This should also note that a minimum age may not reflect the programming is suitable for those ages.

7:55pm adjourned.

Tracy Nash
Secretary