

**Minutes for Shuswap Theatre Society Board meeting
January 16, 2019, 5:00 p.m.**

Present Kim MacMillan, Sherry Bowlby, Tammy Pretty, Peter Molnar, Nedine Scott, Julia Body, Craig Massey.

TOTE PRESENTATION by Scott Crocker:

- Organization is just beginning with 19 invitations having been sent today. Budget is currently being established with the following suggested ticket prices \$12 each, 3 for \$30, 5 for \$40 and 7 for \$50.
- Scott is currently working with organizers from Ozone to coordinate approach on possible sponsors.

POSITION RESPONSIBILITIES:

- Item deferred to next meeting when Board Secretary will be present.

AGENDA Motion Paula, Seconded by Peter. Approved

BOARD MINUTES.

- Review of previous board minutes indicates that additional detail is required. Motion to do so by Peter, Second Julia, Approved.

PLUG AND PLAY

- Update provided by Nedine.
- Nedine will be assisted by Ali and Alex. Event will occur on January 26th from Noon to 1:30. Organization is well in hand.

JOINT EMAIL ADDRESSES

- Craig and Peter have provided new private Email accounts to the board. No further action required

TICKETING SUPPLIER

- Kim continues to work on this and a future update will be provided

SIGNING OFFICERS

- This item remains in progress with a further review required.

ARTISTIC COMMITTEE:

- Julia reports that the Post Mortem on Odd Jobs has now been completed and the board is awaiting the written report.
- Sue Bertoia has been approached about coming to present a workshop on physical theatre, clowning etc. update required.
- The A.C. is attempting to organize a set painting workshop, update required.
- The A.C. recommends that a Theatre 101 workshop be offered in the fall of 2019
- The 2019/2020 Season is close to being finalized
- Question for debate: Can we maintain a 3 production season given the systemic challenges in finding Producers, Directors and Stage Managers. Item tabled to the spring retreat.

TRYING:

- Update provided by Heather Stefanek. All areas are well in hand, all areas are within budget with the exception of Set Construction.

THEATRE ROOF

- Update from Peter. Contact will be made with a building inspector in an attempt to provide an accurate assessment of the overall roof condition. Further follow up required by Peter in the spring.

IMPROV:

- Update from Nedine. Improv is going well with many new participants, average attendance is between 5 and 10

FINANCIAL REPORT:

- Sherry provided a brief update on finances. Sherry has suggested that a second board member review Society finances as a matter of caution, Tammy has agreed to be the second set of eyes. Sherry and Tammy will meet and provide the board with a proposed policy change reflecting this. Further follow up required.

GRANT SUBMISSIONS:

- All applications have been submitted and we are waiting for responses. Kim is monitoring and a further update will be forthcoming

OZONE:

- Update from Joyce and Bea. Organization is moving well with all required positions now being filled. Budget has been completed and ticket prices have been set. Banquet will be held at the Catholic Church, Most sponsorship requests have been sent out.

STAGE REPLACEMENT:

- Update from Craig. During removal of the stage apron for "Trying" the front of the original stage was exposed and removal/replacement may not be as expensive as earlier believed, this will remain unknown until the actual stage removal begins. Follow up required to confirm specific date parameters to begin work.

BLACKS:

- A grant letter will be completed and forwarded to the Salmar to determine if funding is available Follow up by Kim.

Meeting adjourned 7:15