

Shuswap Theatre Society - Board Meeting Minutes

December 19, 2018 – 5:00 pm at the theatre

In attendance: Kim MacMillan, Sherry Bowlby, Julia Body, Craig Massey, Peter Molnar, Nedine Scott and Tracy Nash. Guests Hammy McClymont, Susan MacMillan, Heather Stefanek and Joyce Henderson.

With Regrets: Paula Shields, Tammi Pretty

1. **Call to order** - 5:05pm
2. **Motion to approve the agenda.** Peter/Craig. Carried.
3. **“Santa’s Zombie Apocalypse”**, Hammy McClymont, report presented.
4. **Ozone Festival**, verbal report from Joyce Henderson (co-chair)
5. **“Trying”**, Susan MacMillan and Heather Stefanek. **Motion to approve the budget as presented.** Nedine/Peter. Carried.
6. **Motion to approve the minutes of the November 21, 2018 meeting as presented.** Julia/Craig. Carried
7. **Coordinator for TotE.** Scott Crocker has agreed to the contract as presented. **Motion to approve the Agreement for Theatre on the Edge co-ordinator as presented.** Julia/Peter. Carried.
8. **Artistic Committee** report as presented by Julia Body
9. **Finance Report**, Sherry Bowlby presented budget for 2018/19. **Motion to adopt the budget for 2018/19 as presented.** Craig/Peter. Carried.
10. **New ticketing supplier.** Research ongoing
11. **Grant Applications:** Jaci has put in applications for both the Foundation and City grants.
12. **Scene Shop:** verbal report, Craig
 - a. Jan 19/20 tentative work bee date for scene shop clean up
13. **Roof Replacement**, Peter. Verbal report and 1st quote received. **ACTION: Peter will follow up with the roofing company to get feedback on what life is left in the current roof.**
14. **Stage Replacement Plan:** verbal report, Craig
15. **Cleaning/Purchasing of Blacks**, Cilla has provided quotes for both new ones (2 eight foot and 1 twelve foot) and the cleaning quote per curtain for consideration.
16. **“Odd Jobs”** follow up from Cilla. Verbal report. An estimate of approximately \$2000 waiting on confirmation from Sherry once she’s finished the final payments.
17. **Shared Email Addresses** – due to the sensitive nature of some of the board correspondence each board member should have their own personal email address.

6:55 adjourned. Peter