

Shuswap Theatre Society Board Meeting Minutes
Wednesday Oct 17th, 2018

Attendance: **Kim MacMillan, Sherry Bowlby, Paula Shields, Julia Body, Craig Massey, Peter Molnar, Tammi Pretty, Tracy Nash, Guest: Hamilton McClymont, Cilla Budda**

With Regrets: Nedine Scott

Absent:

1. Call to Order – 5:06pm
2. Approval of Agenda - **Motion: To approve the agenda.** Passed.
3. Approval of Minutes - **Motion: To accept the minutes of the Sep 19, 2018 meeting.** Passed.
Motion: To accept the minutes of the AGM meeting Sept 26, 2018 meeting. Passed
4. **Motion: To appoint the following board roles: President – Kim MacMillan, Vice President – Tammi Pretty, Secretary – Tracy Nash, Treasurer – Sherry Bowlby.** Julia/Peter, passed.
5. Discussion re: meeting day/time but will remain on the third Wednesday of the month at 5:00pm for now.
6. Volunteers list was reviewed. Remaining changes and updates to be reviewed next month.
7. Portfolios for each board member: Discussion on the purpose of making this policy and some progress to fill roles.
 - a. Finance – It was identified that this was a potential gap in our current board members. Tracy will pursue the option of Eric Penner of Acuity Advisors LLP of potentially advising/assisting us moving forward.
 - b. Production - Julia
 - c. Scene Shop – Craig
 - d. Building - Peter
 - e. Marketing/Publicity – Paula/Nedine?
 - f. Resource Development – Tammi
8. Finance: quarterly reports as attached.
Motion: Moved by Sherry, seconded by Craig, that the signing officers for the Society's accounts with SASCU, including our SASCU Collabria MasterCard Cash Back, shall be any two of Lucile Bowlby, Kim MacMillan, Tammi Pretty and Tracy Nash. We certify that none of these board members directly or indirectly owns or controls 25% or more of the organization. Passed

Motion: That the signing officers for Shuswap Theatre Society be any two of Lucile Bowlby, Kim MacMillan, Tammi Pretty and Tracy Nash effective immediately. Julia/Craig. Passed.
9. Artistic and Production:
 - a. Odd Jobs – verbal report from Cilla Budda
 - i. Joyce/Cilla have suggested offering a reduced rate for seniors residences for block purchases for this show.
 - b. Santa's Zombie Apocalypse – verbal report from Hamilton McClymont
 - c. Artistic Committee – Julia. Moving on with planning for the 19/20 season. Fall production is considering a well known musical and wanted to confirm that \$6000 for rights was reasonable. The board confirmed that is an expected cost for a musical.

- d. Motion: **That it be our policy to acknowledge that we are performing on unceded ancestral lands of the Secwepemc nation.** Tammi/Craig. Passed.
- e. Devon More – we will pursue another performance. Kim to try to co-ordinate a date with Devon.

10. Planning: Tote meeting to be organized by Tracy

11. Awning replacement – Cilla Budda presented a quote from Brushstrokes for various awning and marquee replacements/installation.

12. Adjournment 7:34pm.

Next Meeting: Nov 21, 2018 at 5:00pm.

Submitted by: Tracy Nash

SIGNED BY: _____