**Board of Directors, Shuswap Theatre Society - Board Meeting Minutes**

**November 14, 2023, 7:00 pm**

**Shuswap Theatre, Salmon Arm, BC**

**In attendance:** Nedine Scott, Howard DeLong (chair), Susan MacMillan, Meredith Rusk, Winston Lee-Hai, Peter Molnar, Laura DeMulder, Meaghan Delaney

**Absent with Regrets**: Bridgid Hall

**Guests:** Julia Bowlby, Maggie Chafe

**Call to order** - 7:04 pm

**Land Acknowledgement**
Shuswap Theatre acknowledges that its theatre and activities held within it are carried out on the traditional territory of the Secwépemc People. We are grateful and pay respect to the Elders, past and present, descendants and custodians of these lands.

**Agenda**

Motion by Susan MacMillan/Peter Molnar that the agenda be approved. Carried.

**Board Meeting Minutes**

Motion by Laura DeMulder/Susan MacMillian that the minutes of October 17, 2023 be adopted as amended. Carried.

**AGM Minutes**

Motion by Susan MacMillian/Nedine Scott that the minutes of the September 28, 2023 Annual General Meeting held on be adopted as amended. Carried

**Finance:**

**Treasurer’s Report**

 **MOTION** by Winston Lee-Hai/Peter Molnar to accept the October financial report as presented. Carried.

* transition to bookkeeper is going well; bank signing needs to be done; Winston to meet with Sue and Sherry
* Susan mentioned that Sherry has Shuswap Theatre credit card; Winston will talk to Sherry to sort everything out

**Funding Report (Howard)**

* discussed capital properties
* air conditioning in dressing room will be a priority, separate from the dressing room project
* Ann will work with Howard on funding applications/requests

**Artistic report (Laura, with Julia)**

* written report emailed to board members
* TOTE – (also written in report) Ann spoke Kristi Watson about an interest in active role
* Meeting to be established to meet with Kristi and board members to determine feasibility and plan: Laura and Meredith

**MOTION** by Laura DeMulder and Meredith Rusk that a task force be created to investigate setting up guidelines on compensating the House Technical Director and the use of their resourcefulness. Carried

***Amendment to the amendment*** that the motion includes a broader scope of other positions. This was defeated.

**Sponsorships/Committees:**

* Howard requested help for Laughing Gas – Julia and Nedine (they will also ask Bridgid if she is interested in helping)
* Ozone Rep. will be Maggie
* Shuswap Arts Round Table (meeting online) - Meredith
* Unplug and Play – Maggie and Nedine
* Invitation to the CICPT – Meaghan

**MOTION** by Meredith/Susan that the budget for the laptop be raised to $600. Carried.

**Treasure Island** (Laura)

Laura – (report email to Board members) going great; sold out for rest of performances

**Dry Steak** (Howard)

* gave copies of first budget; will revise after suggestions for costs were given
* 5 of the 7 roles are filled; 2 more males are needs

**Tech Report** (Ann)

* 100 ft. crystal fiber cable did not work; may have been damaged
* Will source out wireless option for broadcasting

**Building:**

**Operation Facelift Fundraising Committee (Howard)**

* will not be completed until spring
* (Susan) two ads this week to acknowledge donors and sponsors

**Building General Update**

* Mold in men’s washroom – Peter has checked it out and will talk to Cilla as it is an ongoing issue.
* (Nedine) concrete on ramp needs to be sealed or filed from the fire; Peter will look at it

Meeting adjourned at 9:00 pm

Next meeting: December 12, 2023, at 7:00 pm

Minutes recorded by Meredith Rusk