

**Board of Directors, Shuswap Theatre Society - Board Meeting Minutes
July 19, 2021 - 7:00 pm, Salmon Arm, BC**

In attendance: Craig Massey, Nedine Scott, Kim MacMillan, Sherry Bowlby, Julia Body (later), Heather Stefanek, Howard DeLong, Ann Skelhorne (ex officio board member, Technical Director).

Guests: Marcus Smith (TOTE)

Regrets: Mary Fabian, Peter Molnar, Alex Delaney

Call to order - 7:05 pm

Land Acknowledgement

Shuswap Theatre acknowledges that its theatre and activities held within it are carried out on the traditional territory of the Secwepemc People. We are grateful and pay respect to the elders, past and present, descendants and custodians of these lands.

Agenda

Motion by Nedine Scott, seconded by Heather Stefanek, that the agenda be approved as modified. Carried

Minutes

Motion by Kim MacMillan, seconded by Sherry Bowlby, that the minutes of June 16, 2021 be adopted. Carried.

Artistic and Production:

1. **TOTE Report (Marcus Smith, Althea Mongerson, Ann Skelhorne)** – After-show not well attended first day. 882 views with large local engagement, and including some international views. Chats and after-party connected artists, viewers and organizers, helping artists learn from one another. Performers learned about video productions. May wish to continue recording productions in future to extend to wider audience. Almost \$700 in donations, and \$1,600 in sponsorships. May bring back Andrew Wade and Devon More to do live mini-TOTE. Will be a final written report.

2. Artistic Committee Report (Julia)

21-22 season:

WalkAbout (Aug 27, 28, 29) – Elaine doing music for Saturday and Sunday and seeking someone for Friday. Most venues for tents selected. Meeting on July 21 for people to present the plays they would like to perform. Tom and James made a radio commercial. Discussed controlling access. Howard indicated he would be obtaining sponsors.

Hilda's Yard by Norm Foster (Oct 29 - Nov 13), Chris Iversen, Director.
Couldn't obtain the rights for *The Shoplifters*. The dates are not yet finalized.

Christmas play, TBD (Dec 10-12 and 17-19), Howard DeLong, Director. The venue for this play will be the theatre. Howard is still reviewing scripts, but is currently favouring *The Coyote's Christmas*, which has been performed by the Caravan Stage Company.

Love Letters (Feb 11 – Feb 26), Kim MacMillan, Director.

The Gravitational Pull of Bernice Trimble (April 29 – May 7), Julia Body, Director.

Needing someone to put together the season brochure and someone to do publicity.

Theatre BC Pandemic Pivot Awards – Theatre on the Edge received an award for *Most fun and innovative instructional video on how to watch a live zoom/YouTube performance*, and Shuswap Theatre received two awards: *Most innovative live theatre performance Season*; and *Most entertaining Pivot presentation submission*.

3. **Summer Theatre update (Kim)** – Not as many registrants as hoped for, but pleased with quality of the participants. ProAir working on fixing air conditioner before the shows start. Working on securing the rights for an added show. An anonymous donor allowed three children to participate in the program. Discussion about ways to support children from families who may have difficulty meeting the cost to participate in the program. Kelly compiling photographs and video, which will be needed in our grant report.

PARKING LOT – Re-visit idea of scholarship for children wanting to participate in music camp program.

4. **Partnering with Shuswap Arts Committee** – An email from Astrid Varnes (July 14, 2021) requests help for a film initiative entitled *PoGS: Puppets on Gender and Sexuality*. Shuswap Theatre will provide space and technical help for lights and set design.

ACTION: Craig to reply to Astrid.

5. **Calendar Maintenance** – Discussion on maintaining Public and Member's calendar to avoid double booking of the theatre. Ann and Kim will keep checking the calendars.

Finances:

6. **Financial update (Sherry)** – We are in good financial position. Outstanding project monies to be spent as initiatives are completed.

WCB indicates that honourariums are not insurable if minimum wages are not being paid. Nevertheless, WCB submitted a bill for 2017 as though wages were made. As we haven't had any insurable people, it doesn't make sense to pay this bill.

ACTION: Kim to revisit Policy wording on honourariums.

7. **Funding Committee Report (Howard)** – Nothing to report.
8. **Fuel Good Day (Nedine)** – Not wanting to do hot dog sales. Would like to do some improv on site and could also tie that in with the Fall Parade. Kim noted that something about the Fuel Good Day should be placed on our web site.

Marketing and Publicity:

9. **Fall Parade (Nedine)** – Nedine will take care of registration. Craig will look after the float. We will include a banner. Leaflets are not a good idea as they get left all over the road.

PARKING LOT – What amount of money to spend on the float.

PARKING LOT – What to include on the float.

Building:

10. **Building façade (Craig)** – Not doable to install pad at footing of stairs due to the soil disturbance that would be created. The cost would be prohibitive. Consequently, can't replace stairs but can replace the siding. Will proceed with replacing: siding of stairs, siding of the front of the building, and the awning. Permits will be required for the front sign and the awning.

ACTION: Kim will approach Iwona Wardynski for a design based on what we can do.

Annual General Meeting:

11. **Setting date and Finding Nominating Committee** – AGM will be Sept. 22 at 7:00. Listing the date in The Prompter will be sufficient notice to the membership. Discussed people to approach to be on the Nominating Committee.

Ticket Vendor:

12. **Telephone Ticket Orders:** Wild Craft Mercantile has offered to be the ticket vendor for Shuswap Theatre. Some patrons may wish to order tickets by phone, which would cost an extra dollar to compensate the vendor.

ACTION: Kim to approach Wild Craft Mercantile to ask if they are willing to take phone orders at a \$1.00 compensation fee.

Meeting adjourned at 9:47 pm

Next meeting to be held on August 18th at 7 pm.

Minutes recorded by Howard DeLong

ACTION items from previous meetings (status unknown):

May 18, 2021 - Ann will make contact with Marc Lamerton before the June meeting.

May 18, 29021 - Howard will look into information about the new legislation from February 2021 about soil reclamation.