

Shuswap Theatre Board Meeting
Marion, Evelyn, Cathy, Ellen, Denise, Patrick , Julia
John,

June 16, 2009

Approval of Agenda:
MSC: Evelyn, Patrick

Approval of Minutes from previous meeting
MSC: Ellen, Evelyn

Membership: Patrick

Please fill out the form online.

Action: Ellen will see what Patrick can do (add a note?) about the way the form clears info if you look at the job description details and then go back to the form.

Public Relations Director: Monica

She would like to be utilized more. We need to keep her in the loop more – in contact with Susan and the producers more.

Action: Once the Season is set we will have a pre-Season Pre-production meeting with all the directors and producers, Kyla, Monica, and the AC to make sure we are all on the same page, that everyone knows each other and the handbook info is updated and passed on to all.

Work Bee/ Garage Sale

July 18th at the Theatre. Garage Sale items to be dropped off at the Theatre Fri pm or Sat am with prices indicated. All proceeds to benefit the Theatre. Garage Sale to start in am, cleaning bee to start at 1 with BBQ at 4:30 ish. We hope to get the Members and the public out for a fun day and to tidy up the loft, props room, and shop. Kyla/Patrick will hopefully attend to encourage membership/volunteering. Info about the new building should also be available.

John, Denise and Monica will be organizing, and will contact Susan with the info for an email out, advertising blitz, etc...

\$200 budget for ads, food, etc...

MSC: Ev, Patrick

AC: Evelyn

The season so far is as follows:

Fall show: 2 One Acts (yet to be finalized) to be directed by Rebecca and Anne (possible mentors needed)

(space reserved for the Nutcracker rental in Dec)

Winter show: The Merchant of Venice directed by James

Ryan Clayton improve workshop and show in Feb – a gratuity will be provided

Spring show: Fighting Days directed by Julia

Motion to accept the Season as we have it so far with the choice of the specific One Acts to be worked out ASAP.

MSC: Cathy, Evelyn

Motion to give Peter a \$500 honorarium for his play.

MSC: Evelyn, Denise

Action: In order to work the Festival dates and hopefully accommodate the Christian School production (a money maker for us in rentals) Julia will work with Cilla and the AC to fine tune the Spring schedule.

Buildings and Rentals: Cilla

Lots of rentals☺ There needs to be more parental involvement/rental of Cilla as FOH person in following years to avoid potential damage issues.

The building needs help!

Grants: Cathy

The Shuswap Foundation Grant has been submitted with a request for \$1000 funding for the sign.

Jake sent in our application for the other funding opportunity.

Action: Marion will provide Cathy with receipts for items we used the City grant for.

Treasurer's report: Marion

May was a fiscally good month! Budget to actuals for Emily en route.

Some confusion over funding for traveling to OZONE – how much, what we were to cover, etc... **The extra show that was done raised money to help cover expenses and we'd approved \$400 more. We hope to clarify the communication process a little more between producers and the Board to avoid this kind of confusion in the future. With that in mind the following motion was made:**

Motion: To set a separate budget for taking shows to Ozone each Season based on the needs of the show and cast.

MSC: Patrick, Ev

Building Committee: Jake

The BC is doing an informational presentation to City Council next week.

Action: Ellen will contact Jake for time, place, etc... info as well as an overview so that we can invite the membership to come out and show their support and see the presentation too!

Shop: John

All is well. The Christian School was fun!

Meeting adjourned 8:55

