

Shuswap Theatre Society Board Meeting Minutes

Jan 15, 2008

Present: Tracy, Marion, Julia, Peter, Evelyn, Mark, Susan, John MacVicor, Ellen

Motion to accept the Min of the Nov 20, 07 meeting.
MSC: Ellen, Evelyn

Treasurer's Report: Marion

Nov: had good income with a net of \$9,889.20, mostly through ticket sales.
Dec: had a net income of \$690.44 to date (still getting expenses trickling in)

We received our **BC Assessment**, with the value of the building and site at \$228,000. As a non-profit we are in an exemption bracket.

Insurance: We received a letter regarding our property insurance to inform us that our replacement cost on the building and contents has been valued at \$785,000, and advise that we are free to have our own assessment done if we choose to dispute this. If undisputed this will raise our insurance by approx \$35 per year. Tracy is looking into whether it is worth disputing or not.

Kiss the Moon final Production budget breakdown: Marion

The Budget to Actual bottom line was very close with budgeted net revenue of \$5356.80, and an actual net revenue of \$5144.53.

Aladdin Production budget breakdown: Marion

As of Jan 15, 2008 the budgeted net revenue was \$2,712.00 and the actual net revenue was \$1,627.45, but there are still some outstanding bills anticipated that weren't available yet. There was a projected ticket budget of \$800 more than were actually bought which accounts for much of this discrepancy.

The Production received a glowing thank you card and a note in the paper from the family of a girl who had her birthday party come to the show, was sung to as part of the show, and got to have pictures with the cast at the end. It was truly appreciated!

Fabricland was very generous in their billing of fabric for the costumes and front of house décor for Aladdin - a thank you will be sent.

Artistic Committee: Peter

Improv nights have begun and had good turn-outs despite bad weather. They will be held at the theatre every second Thursday and are free to all to attend.

The notion that an online calendar of events such as these would be very handy to have as part of the website and Tracy is looking into the reality of that within our website's perimeters. As part of this keeping people in the loop agenda, we also recognized that there is a need for periodic "call outs" to members to inform them of events, needs, updates, etc... that they should be aware of that haven't made it into the Prompter. We'll

be looking into how this can most effectively be done (see the subcommittee at the end of the min).

2008/09 Season update: the ideas about it so far:

Summer Show: looking at a variety of options, all of which we hope will include hiring students (James is looking into grants) and being a real learning/work experience that will mix ages and talents. Gail has agreed to produce.

October Show: 3 One Act plays (looking for a good mix with a common link)

- 2 of which will be directed and/or acted in by novices under the mentorship of a hired seasoned director.
- 1 of which will have an experienced cast and crew and will to the “Actoberfest” in Prince George.

Christmas Show: the mix of ages in the Aladdin production was such a positive one that they’d like to make that a focus and part of the format.

Would like to incorporate this show into the regular season so that it benefits from the advertising and box office opportunities – looking at a longer run than usual, possibly going right up to Dec 20th.

Spring Show and any other staged readings are still being looked at.

Next meeting will be in March

Fundraising, Season Tix, Memberships – no updates

Re: Membership info: Peter noted that in his discussions with Patrick, while trying to contact people to get involved in the upcoming production, it came up that the data base as is does not note when people became members or what their interests/past contributions have been. Can we expand/revamp this data base to make it more user friendly and how/who is this going to happen?

Building and Costume report: Cilla

Maintenance is ongoing. A vacuum was purchased as was a replacement washroom fixture.

The costume room was useful for Aladdin and it will be given a new year’s cleanup.

Scene Shop Report: John Mac Vicar

We are looking for a new table saw as the present one is on its last legs. Anyone know of one looking for a good home? – advertise for this?

Put forward the idea that we consider looking for a shop/rehearsal space that would free up the theatre for rentals and give us more useable space where the shop is currently.

We’ll look at this option at the next meeting once people have had time to think about it. It would have to be a financially viable option, but overall the response was that more

room would be good if we had certain needs met (availability, access, cheap/no rent, etc...)

Prompter: Susan

Things are going well. She'd love to have suggestions for "Spotlight" interviewees. The deadline for submissions is mid month the month before the next issue (mid Feb for the March)

SDAC Report: Susan

Requested that Marion contact her re: the window project once it is underway so that info/pics can be included in the next Prompter issue

The Attic Production report: Julia

Peter is the Jan producer, Tracy will take over in Feb when he leaves town.

Things are going really well: great cast, crew is filling in.

Still looking for a set décor person.

A projected budget will be submitted by email, Marion has some info for them to include.

Can we suggest ways to promote this production to the women in the arts/business groups in town as this is an all-women show that deals with issues that are pertinent?

Due to the nature of the material and to ensure a safe environment for the actors, Julia has requested that this be considered a "closed set" until dress rehearsal.

Domain Name Renewal: Tracy

Motion to renew carried unanimously.

Workshop Follow-up:

Peter moved that we create a sub-committee of 3 to meet and come up with a plan of action for the "suggested actions" that were developed. We carried this motion and Ellen, Mark, and Marion volunteered to be on that committee. They will present their suggestions at the next meeting.

Meeting adjourned 8:55 pm