

Shuswap Theatre Society
Minutes of Monthly Board Meeting, Shuswap Theatre
Tuesday, February 8, 2011

Monica Kriese, in the chair, called meeting to order at 7:06

Present: *Board Members*- James Bowlby, Pamela Dettwiler, Sheila Dunbar, Denise Green, Monica Kriese , Kim MacMillan, Judith Skelhorne, Virginia Verma
Guests-Susan Macmillan, John MacVicar

Approval of agenda - moved Virginia Verma/Judith Skelhorne, CARRIED

Approval of minutes of the Jan. 11, 2011 board meeting - moved Judith Skelhorne/James Bowlby, CARRIED

President's Report was accepted as presented

Treasurer's Report - The Golden Bird made a net profit of \$1983.88. It was noted that the expenses did not exceed what had been budgeted (a correction to a previous report). Motion to accept the treasurer's report, moved Denise Green/Sheila Dunbar, CARRIED

Business arising from the minutes of the last meeting

Copier is installed but needs a router to network other computers to run the printer and scanner. **Move to Authorize Denise Green to arrange at a cost not to exceed \$100**, moved James Bowlby/ Kim Macmillan, CARRIED

Denise reported that purchasing Directors/Officers liability insurance would cost more than \$700 per Year. **Denise Green will find out if coverage can be purchased through Theatre B.C or SASCU Insurance.**

Nomination Policy tabled until after the run of *Wrong For Each Other*.

James Bowlby reported that the photocopied scripts have now been organized. Cataloguing of the bound scripts on the shelf can begin. Sue Simmonds has volunteered to do this.

Discussion continued regarding storage problems; junk vs. necessity. **An informal committee has been struck (Sheila Dunbar James Bowlby, John MacVicar and Donna Good) who will do a tour of the building to assess the general storage situation in the theatre and will report back to the board at the next meeting.** Their findings will be discussed with the Board, Cilla Buddha and anyone other department head this may effect

A new multi-program lock has been installed on the back door and the codes are the same as for the front door lock.

The Google Calendar is available through the theatre webpage (on the Calendar page). Members and

visitors to the website can now see when the theatre is booked or who is using the theatre at different times. At this time, Kim, Susan, Monica and the Producers of each Production will have access to the calendar to make changes and keep it updated. If a member has something to post to the calendar, please contact Monica Kriese.

Building Committee Report – submitted by Jake Jacobson. Motion to thank Jake Jacobson for all his hard work in keeping things in working order, Sheila Dunbar/James Bowlby, CARRIED

NEW BUSINESS

Publicity Report - Monica Kriese. Due to insurance requirements, Shuswap Theatre will operate and host the cash bar for the Acoustic Avenue Music Concert series. ‘Blarney Time Improv Night’ is Saturday, March 12 at 7pm, Doors open at 6pm – tickets are \$5 at the door. Cash bar with green beer, brown beer, wine and salt snacks. The new sponsorship program has been very well received. To date *Wrong For Each Other* has earned \$1250 in sponsorships. The Producer of ‘Heartbreak House’ will get the updated sponsorship information in a couple weeks time. **MOVED Sheila Dunbar/Pamela Dettwiler that the program be simplified bronze level (eliminating the A, B, C) is to sponsor an individual performance, includes two tickets for \$100, CARRIED**

Wrong For Each Other- by Producer, Susan MacMillan. The show’s run is the same as that of the film festival. Discussion that it is difficult to avoid overlaps. Recommend that tickets for all productions be at Wearabouts three weeks before the performance. This will mean the Director/Producer must have all their comps organized 4 weeks prior to Preview night. **Monica will bring clip-on name tags for theatre volunteers working the Front of House.**

James reported on the Artistic committee’s plans for the next season, our 35th anniversary: Tentative plans include a summer theatre production, a fall musical, Christmas pantomime, a winter mystery, possibly “*The Mousetrap*” and a spring comedy. **Committee will have more information for next Board meeting.**

Discussion on Job Descriptions tabled to next meeting. The new Volunteer Coordinator, Sheila Dunbar will bring a draft job description to the next meeting.

Cilla Budda’s report on the building, costumes and the Ozone festival was presented

Move to adjourn by Sheila Dunbar/Judith Skelhorn, Meeting adjourned at 9:20
Next meeting is Tue. March 8, 2011, 7pm, Shuswap Theatre

Signed: _____
President

Signed: _____
Recording Secretary