

SHUSWAP THEATRE SOCIETY – MEETING of the BOARD of DIRECTORS

December 9, 2009

Present: James Bowlby, Julia Body, Cathy Lake, Denise Green, Kim MacMillan, Monica Kriese, Susan MacMillan, Patrick Benson, Jake Jacobson

Approval of the Agenda M/S/C James/Cathy.

Minutes of last meeting – copy not at meeting - items to be brought forward not on the agenda and hopefully covered. Minutes will be approved at the next meeting.

Financial Statements:

“Stranded” 50 % of net profit of \$2800 to be given to the two food banks (\$700 each).

ACTION: Julia to present, Monica to set up

M/S/C: James/Denise that Financial report dated November 30, 2009 be accepted as presented.

MARKETING: Red Carpet Event – Monica stated that \$320 had been raised. Susan commented that too much food was prepared by caterer. As there was no guarantee of number of guests, caterer wanted to ensure there was sufficient. We paid for number served (65 customers, ordered enough for 75).

Improv. Night – January 27 is first night. To continue on fourth Tuesdays.

ACTION: Julia and Patrick are organizing. First night will be a rehearsal/experience night. Audience element to be discussed by participants. Improv. Nights would be an adult oriented event. Alcohol might be served to audience.

Ryan Clayton’s Workshop: February 5.

ACTION: Artistic Committee will check on details and get them to Susan for website and Prompter.

Monica invited members of board to join Facebook group. Great spot to discuss theatre events, possibilities etc.

MEMBERSHIP: Patrick Benson reported that he needed a policy on membership – categories, policing, etc.

ACTION: James, Patrick Allwood and Patrick Benson will meet and write up policy. James to contact other 2.

OPERATING BUDGET FOR 2009-2010 – 7 months remain. M/S/C James/Denise

Next budget to be presented at the Annual General Meeting. Budget will separate Production costs and report expected production revenue after costs. A truer Operating Budget.

GRANTS: Cathy Lake asked for input on two grant applications. M/S/C Cathy/Denise: DECISION: Report to City of Salmon Arm that \$1000 grant has been spent on electrical heating panels. Balance of \$1900 to be applied for 2010. **ACTION: Cathy to complete.**

Shuswap Community Foundation: M/S/C Cathy/Kim: Cathy will contact SCF regarding sign grant. Since the building is in poor shape on the outside wall, since the theatre is unsure of future plans for the building, and since the theatre has continued needs for visual projections, it is perceived that the grant would be better applied to a projector.

ACTION: Kim will research estimates for a projector to meet our needs and forward to Cathy for presentation to SCF.

Arts Council Grant: **ACTION: Cathy will apply for a \$500 grant** to be applied to the Youth Theatre Production of "Silver Wing."

Policy regarding setting up an Executive Committee for emergency situations: Referred to next meeting.

JANUARY 14, SPECIAL GENERAL MEETING: **(As this is basically a to – do list, it is not highlighted, check to see where you fit.)**

Plan/Agenda:

Monica will organize refreshments

Monica will organize voting cards

Patrick B. will greet members and give voting cards to those on the roll. It is possible to join that night.

Julia will welcome and introduce Board and Building Committee Members.

James will present a review of theatre history in Salmon Arm.

Jake will outline current state of the building.

Julia will give the Board's recommendation.

Building Committee will outline the project.

Vote to be held. Simple majority required.

Preparation: Denis and James will meet with Mel at the SASCU regarding a line of credit.

Kim offers his services with Powerpoint.

Susan requested a 2010 calendar be put up in the Green Room.

ACTION: James will ask Cilla to do.

Meeting adjourned.