

Shuswap Theatre Society Board Meeting Minutes

Tuesday, July 10, 2012

Shuswap Theatre, Salmon Arm, BC

I. Call to Order & Roll Call – After waiting for a quorum to finally gather Chairperson Monica Kriese called the meeting to order at approximately 7:20 p.m. The meeting would be abbreviated with little voting taking place as board members with key information were not present. Judith Skelhorne taking minutes for this meeting.

Attendance: *Russell Nakonesby, Monica Kriese, Julia Body, Judith Skelhorne, Pamela Dettwiler,*

Absent: *Kim MacMillan, Denise Green*

II. Approval of Agenda:

It was unanimously agreed that the agenda be accepted as presented. **(No vote noted)**

III. Approval of Minutes from June 12, 2012:

Motion: *Russell Nakonesby/Pamela Dettwiler* – That the minutes of the June 12, 2012 meeting be accepted.

Carried

IV. President's Report:

Monica Kriese gave her report highlighting several items of interest; issues with Legend, need to work at finding Board members with an Administrative background

V. Treasurer's Report:

In the absence of Treasurer Denise Green, the president briefly explained the financial reports for the month of June and for the past year.

Note 1: The negative income amount for the month of June is because of operating expenses and some outstanding bills which were paid in the past month.

Note 2: Denise has indicated she might continue as treasurer for one more year.

VI. Old Business Arising from Minutes:

a) Seniors Theatre – Monica worked with Peter Blacklock to submit the New Horizon's Grant and monies were requested for a renovation to the dressing room bathroom to be handicapped accessible. Success of grant application will not be known until November. However, with or without the grant, Peter plans to offer Seniors Theatre and Salmon Arm/Shuswap Theatre will be one of 3 of his outreach programs

b) Summer Theatre update – Rebecca Marchand has resigned from the production owing to professional and personality difficulties which have arisen between herself and James Bowlby.

c) Artistic Committee: Snow White – concern over whether this will be a production professionally written or if it's a rewrite - James has not been forthcoming with AC as requested. Julia will see what James has in terms of scripts

d) Policies & Procedures, Job Descriptions: **Tabled until later.**

e) Children's Festival – Did not happen – no volunteers available

- f) Fall Fair Booth: September 7 - 9. Theatre will have a 12 x 12 space in the Arts Building. Cilla will be asked to pull costumes and there will be a table for brochures. The Improv group will perform at the Beer Garden for 15 to 20 minutes – for 2 spots Friday and Saturday night, at the beer gardens, before it gets dark Discussion.
- g) Summer Potluck: Had to be postponed because of weather, is now scheduled for Sunday July 15 at 3 p.m. Same details as previously sent out. RSVP's are a must. Please bring a chair.

VII. New Business:

1. Publicity Report: It will be more affordable to do our own brochures and programmes on our own photocopier, paper will be a bit lighter, however the colour quality is excellent and ultimately more cost effective. Monica working with graphic artist for a new design for the season brochure and programmes.

2. Building Committee Report: Jake Jacobson reports that Bill Billum, technical advisor, Canadian Wood Council was at the June meeting promoting the possible use of wood construction for the new building. He left brochures and a PDF version of his presentation for those interested in following up. After the presentation the question came up about where to go from here and much discussion ensued. Jake will contact the other groups to see when another meeting is feasible. Jake also wants to be on the agenda for the AGM for membership to vote on one of the sites. Let membership know what is going on regarding a new theatre. He would like to see more excitement in the meeting, feels meetings are pretty boring.

Motion: *Julia Body/Pamela Dettwiler* – That we approach the Shuswap Community Foundation and/or SDART re speaking at the AGM. **Carried.**

3. Building, Rentals & Costumes Report:

- June a busy month for the building with hot water tank replaced in the dressing room and the toilet repaired. Noisy furnace fan replaced. Garden weeded and planted along with soil improvements.
- Roof air conditioner needs servicing, Cilla will get a quote.
- Got quote for the blacks came just in time for grant. Also quote for a revamp of the dressing room washroom to bring up to disabled friendly.
- Rentals quiet. Possibly losing out to the art gallery.
- Have received several hats and a very large selection of curtaining and fancy fabric from Shirley Tucker, also offer of costumes later on.
- Had several costume pieces for use in the summer show.
- O-Zone saw mainstage in Kamloops with plays well presented. Vernon's Powerhouse Theatre “The Woman in Black” took the majority of the awards. Mainstage will be held in Kamloops for the next three years.

4. Recruitment of New Board Members:

- All board members should be on the lookout for new members.
- Possibility of Susan MacMillan taking on the job of recruiting officer?
- Orientation package to be made up for new board members. Also orientation tour of facility for those unfamiliar with the building. **Judith offered to help.**

5. Other Business items:

- ‘It’s All About Women Conference’ in January is interested in an Improv show done by our female members of Laughing Gas and possibly a workshop.

- Russell provided information about a sound system for the New Horizon Grant (but it was too late to be included) for \$315.50 + HST but it very likely would not hook up to the computer. Salmar Classic has F.M. System, can contact for information.
- Russell Nakonesby tendered his resignation from the board for medical reasons.

Next meeting August 14, 2012, 7 p.m.

VIII. The meeting adjourned at approximately 8:15 p.m.

Signed: _____ Signed: _____