SHUSWAP THEATRE

Board Meeting Minutes

October 12, 2016

Called to order: 7:05 p.m.

Present: Joyce Henderson, Sherry Bowlby, Kathy Moore, Hamilton McClymont, Kim MacMillan, Althea Mongerson, Glenda Marchand, Marcus Smith, Bea Kirkwood-Hackett

Guest: Randy Brogden

Introductions: All the Board members introduced themselves by telling a bit about themselves.

Randy Brogden brought up the replacement of the stage floor and suggested he contact a professional floor builder for prices and advice. Discussion followed. A committee will be struck to make a recommendation to the Board at the next meeting.

Motion: To approve minutes of the September 21 meeting. Marcus/Kim. Carried.

A discussion followed regarding redecorating the lobby. Althea showed the paint samples of the colors. The original budget submitted by Doreen Rollheiser was for $2,000 including pillars at the top of the stairs and by the lower entrance. The material for the pillars and who would build them was discussed, they need to be in place prior to painting. Jim Clayton will do the painting for under $1,500 and will get the job done before Mary Poppins opens.

Motion: To proceed with the $1,500 renovation budget for the lobby according to Doreen's plan. Kim/Marcus. Carried.

Marcus brought us up to date on the installation of the Auris Loop which should soon be completed.

Motion: Signing officers for the 2017 Ozone bank account will be any two of the following people: Joyce Henderson, Bea Kirkwood-Hackett, Sherry Bowlby and Paula Shields. Sherry/Kim. Carried.

AGM minutes will be posted on the website.

President's report: presentation to Salmon Arm City council, they will donate $1,500 towards the 2017 Ozone Drama Festival.

Sensei report and Improv Workshop – was well received and broke even.

Radio Show – October 29 Hallowe'en Play.

Treasurer's Report: there is $20,000 in the bank plus $5,000 for a lighting board and $25,000 GIC.

Ozone report from Cilla Budda was received.

Peter Blacklock will assist James Bowlby with the spring play.

Mary Poppins is selling very well.

Althea suggested that by advertising through social media such as Shuswap Event.com we may get better coverage at a lower cost. She would like to approach Nedine Scott about taking over Facebook page.

The election of the new executive as follows:

President: Kathy Moore

Vice President: Kim MacMillan

Secretary: Glenda Marchand

Treasurer: Sherry Bowlby

Directors on the Board: Joyce Henderson, Bea Kirkwood-Hackett, Marcus Smith, Hamilton McClymont

Motion: Signing officers for the Shuswap Theatre Society effective immediately are any two of the following: Kathy Moore, Kim MacMillan, Sherry Bowlby, Glenda Marchand.

Motion: That Jaci Metivier be appointed to be producer of TOTE 2017. Sherry/Kim Carried.

Motion: Artistic Committee: That the following be appointed: Julia Body, Astrid Varnes, James Bowlby, Aidan Sparks. Bea/Kathy. Carried.

Motion: We confirm all appointments of non-board positions as follows: Kim/Marcus. Carried.

Archives/Historian: Susan MacMillan, Lois Higgins

Artistic Committee: Julia Body, Astrid Varnes, James Bowlby, Aidan Sparks

Bar management: Teresa McKerral

Building maintenance: Cilla Budda

Computers/software: Marcus Smith, Kim MacMillan

Costume room and rentals: Cilla Budda

Props: Bea Kirkwood-Hackett

Facebook administrator: Althea Mongerson

Grant writing: Jaci Metivier

Laughing Gas Improv: Nedine Scott

Membership: Patrick Benson

Photocopies: Glenda Marchand

Ozone Rep: Cilla Budda

Policy committee: Kim MacMillan, Marcus Smith

Posters/programs: Lisa Bennett

Newsletter/Prompter: Susan MacMillan

Public Relations/marketing: Althea Mongerson and team

Scene shop: Randy Brogden

Seasons subscriptions, comps, gift cards: Alice Chin

Seniors theatre: contact Joyce Henderson

Sponsors program: Joyce Henderson

Head of Sound: Marcus Smith

Head of Lighting: Jean Angers

Box office: Glenda Marchand, Alice Chin

Ticket outlet: Althea Mongerson – Intwined Fibre Arts

Volunteer data base manager: Kim MacMillan

Website: Kim MacMillan

Vendini administrator: Kim MacMillan

Event planning:

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Bea Kirkwood-Hackett Joyce Henderson