

**SHUSWAP THEATRE SOCIETY
MEETING MINUTES
NOVEMBER 18, 2015**

Members present: Kathy Moore, Sherry Bowlby, Althea Mongerson, Marcus Smith, Mike Nash, John Coulson, Bea Kirkwood-Hackett. Kim McMillan joined us later, he was in Rapunzel rehearsal.

Guests: Susan McMillan and Christine Nash

Agenda was amended, Mike Nash moved it be accepted as amended.

Minutes of the October 21 meeting were accepted as distributed.

John advised that changes to the Society Act were passed last May and has volunteered to review action needed if the package is forwarded to him.

Susan McMillan gave an update on Rapunzel – there are 57 people involved in this production. Discussion followed regarding comps, size of budget, time frame needed to get this show up and running. There have been a couple of rentals and one workshop which conflicted with rehearsal time, the set had to be de-constructed twice to accommodate these events. Discussion followed.

Christine Nash presented Shuswap Theatre with a cheque for \$500 from RBC. Christine has applied for and received \$1,500 from RBC on behalf of Shuswap Theatre thus far. Thank you so very much Christine, for your thoughtfulness and appreciation of Shuswap Theatre. Lynda Hooper took photos.

John gave an update on stairs/furnace. Discussion ensued regarding scene shop furnace. Cilla was obtaining quotes. John stressed to Cilla that he wanted to know the BTU of the furnaces prior to purchase and installation. Marcus will obtain a quote for styrofoam insulation.

John moved that Cilla use up to \$1,500 to hire a contractor to replace scene shop stairs. Mike 2nd. Carried.

Marcus moved that up to \$500 be used to improve the efficiency and usability of the scene shop. Sherry 2nd. Carried.

Sherry moved that \$168 be used to purchase 4 windows from Chase Auto & Window to replace the “Jake” windows in the upper level of the scene shop. This will reduce the loss of heat in that area greatly. Mike has volunteered to obtain and install these windows. Marcus 2nd. Carried.

Big Steel Box – discussion followed. Mike will talk to Randy about Rotary Grant. Mike volunteered to talk with Aaron Heckrodt about the fence surrounding the Big Steel Box. He will report at the next meeting.

John had concerns about the positioning of the Big Steel Box and the installation of the fence. Marcus and Mike reassured him that Kevin Pearson, Director of Planning for the City had assessed the situation and approved of the plan. It was decided that Joyce will write a letter of thanks to the Director of Planning.

Sherry presented the Treasurer's report. There is \$50,000 in the bank and the bills are paid. Sherry expressed concern regarding automatic payment withdrawal from ST account on a monthly basis, *the Board agreed that we do not want automatic payment withdrawals made from ST account.* Marcus will talk to Perimeter Design about data security and storage.

Discussion followed regarding money allocated for quick availability.

Discussion about the Christmas Party followed, December 18th is the date agreed upon. Kathy will contact Evelyn Birch for games.

Discussion regarding the grant for Sensei, grant deadline, booking dates and payment to Jacqi Metevier followed. *The Board agreed that Jacqi would be asked to submit a grant application to the City of Salmon Arm.*

Sherry moved that we pay Jacqi \$100 to submit a grant application for the Sensei performance. Mike 2nd. Carried.

Kathy will contact Cilla about potholes in alley *and ask her if she will contact the City and ask for repairs to be made.*

The meeting closed with a spirited discussion regarding the Artistic Committee, (AC) the mandate of the committee was discussed at the spring retreat and is front and foremost on our website. However, the Board had distinct opinions about the policy of the AC and felt that it should be read again and possibly revised

Table: Do we pay people for things normally done by volunteers.
Non-board positions
Astrid report
Facebook
Ozone Festival

Respectfully submitted

Bea Kirkwood-Hackett, Secretary

President: Joyce Henderson