

Shuswap Theatre Society Regular Board Meeting Minutes
Wednesday, July 16, 2014
Shuswap Theatre, Salmon Arm, B.C.

Chair: KimMacMillan Secretary: Judith Skelhorne Start: 7:05 pm

Regular Attendance: *Althea Mongerson; Sherry Bowlby; Julia Body; John Coulson; Glenda Marchand; Judith Skelhorne; Kim MacMillan; Shannon Hecker; Marcus Smith.*

Welcome and Opening Remarks: Kim welcomed all to the meeting and reported that Joyce Henderson was recuperating well.

Sherry presented two complementary tickets to the opening of Caravan Theatre's summer production to anyone who would like to go.

Approval of Agenda: The agenda was presented for perusal, any additions and approval. **Additions:** 1. Grants - Vendini renovations.

Motion: *Sherry/Althea* - That the agenda be accepted with additions. **Carried.**

Minutes of May 21, 2014 Revision. The following motion was omitted from the May minutes: *John/Marcus - that no member of Shuswap Theatre, when involved in any production, shall cause any object to be propelled into the theatre audience without prior consent of the Board. [carried]*

Motion: *Marcus/John* - That the May 21, 2014 minutes be amended with the addition of the motion. **Carried.**

Motion: *Julia/John* - That the minutes of the June 16, 2014 meeting be accepted as presented. **Carried.**

BUSINESS ARISING FROM THE MINUTES:

- **Piano Removal** - The piano has not been moved yet.
- **Painting of the Building** - The base coat has been done but we need a new quote for putting on the main coat and the logo. This is in progress.
- **Bylaws Revision:** Before the meeting John e-mailed the proposed updated bylaws for directors to read and asked for any suggestions. At the meeting he

explained the changes made - mainly rewriting using plain English. Of note were: *Wording in “Termination of Membership” was cleaned up and made more understandable. *Items #1 and #5 under “Election of Directors” are updates. * Under “Directors Meetings” item #2 outlines the number of directors necessary to form a quorum.

Motion: *John /Marcus* - That the updated bylaws be sent to the membership for feedback before the AGM. **Carried.**

- **Reconsideration of ”Pay-as-you-can” Thursdays:** Discussion as to whether royalties are paid for “pay-as-you-can” (no one knew for sure, so this will have to be looked into) and whether people will be willing to pay \$10. After much thought the directors felt that we should stick with the motion made in June stating that Thursday night MainStage productions will be pay-as-you-can rather than \$10 as in the past. We could post a suggested amount per ticket.
- **Fund Raising for Computer and Other Vendini Equipment:** Kim explained that he was troubled by setting up a fundraising project on Canada Helps for a somewhat vague request . There has been recent interest shown by the Shuswap Rotary club and a letter has been sent to them asking for a donation of \$1300 for the notebook computer, the ticket booth renovations and the cash drawer.
- **“Red”:** The July 4th performance of “Red” was a success and feedback shows that people liked the play. Several directors suggested that we should perhaps invite more groups to come to Shuswap Theatre with their plays, especially O-Zone winners. Discussion as to whether this should be made a policy with the consensus finally being that Shuswap Theatre invite the O-Zone winner and/or runner-up to perform in Salmon Arm but not to enshrine this in policy at the present time.
- **End of Season Party:** The party will take place on July 19 at Julia Body’s home starting at 3 p.m. This will be a total pot-luck and people are asked to bring food and drink, along with eating utensils and chairs.
- **Work Party to Paint the Front of the Theatre:** This will probably take place August 23rd if the painting budget allows.

FINANCIAL REPORT:

There was no statement this month as Joyce Jackson is working on the budget for the next year as well as year end statements. Sherry reported that ST has \$5,200 in the bank for the moment, but there are bills to be paid soon.

- **It has been suggested that there be a meeting with the board and Joyce J. with August 13 being the agreed upon date. Kim will contact her and arrange a meeting for that date and name an alternative date if necessary.**
- **Question regarding photocopier use, namely who is responsible for maintaining the paper supply. This, and other maintenance questions and coding problems were discussed. Also arising was a question of why we have been spending so much money at Wickett's for copying and whether it is because of quality, machine size, or complicated projects which our own photocopier can not handle. Monica Kriese will be contacted as she has handled this in the past. There has been a problem with people not using (or knowing they exist) proper user codes when making photocopies. This problem was discussed with the following resolution:**

Motion: *Marcus/Sherry* - That a single user code be posted above the photocopier and that all members be encouraged to use our copier. Carried.

- **A question of who was responsible for obtaining and maintaining paper for the photocopier arose and was discussed. Glenda volunteered to take care of maintaining the paper supply in the future.**

REPORTS:

- **President's Report - None this month.**
- **Youth - Shannon - No meeting this month but things are happening:**
 - * **A tentative budget is being contemplated.**
 - * **Planning for the Fall Fair Float is underway.**
 - * **A fall theatre intensive is being planned for Oct. 3 & 4.**
 - * **Discussions with interested people to look at weekly sustainable acting and drama programs as well as hosting Pro-D opportunities for kids.**
- **Artistic - Julia - The 2014/15 season was discussed with the following proposed season:**
 - "The Odd Couple" written by Neil Simon, directed by Julia Body to run Oct. 24 - Nov. 8, 2014.**

“Bah Humbug!” directed by Paul Kirkwood-Hackett to run Dec 5 - 7 and Dec. 12 - 14, 2014 with two shows on Saturday - matinee and evening.

“Two by Two” (two one-act plays by two directors)
“Jewel” by Joan McLeod and **“Arrivals and Departures”** by Carol Shields
Above directed by Elizabeth Ann Skelhorne and Kate McKie to run Feb. 20 - March 7, 2015.

“Pack of Lies” by Hugh Whitmore (O-Zone Festival entry) directed by Kim MacMillan to run April 24 - May 9, 2015

Workshops: Theatre 101 - Sept. 27, 2014 and Directing Workshop to be announced for late fall.

Committee discussed adding someone to the AC in the fall as Aidan Sparks will be away. No conclusion yet.

Budget requirements for next season were discussed and budget requests will be forwarded to Joyce Jackson.

Board had a short discussion on how to get new actors interested in coming out to audition.

- **Publicity/Tickets - Monica Kriese - no report. Board will tell Monica to go ahead and order the equipment from Vendini that we have money for.**
- **Grants: Someone to send funding request to Dhane Merriman by July 31 this year.**

Motion: *Marcus/Glenda* - Recommended that Shuswap Theatre invite Dhane Merriman of Delta C Technologies to purchase a full season sponsorship. Carried.

- **Discussion re installing new furnaces, who to get to do it and how to go about getting the best deal.**

- **Building/Rentals/Costumes/Zone - Cilla - No report.**

NEW BUSINESS

- **Planning for Sept. 23 AGM - Joyce, Althea and Kim will do this. Proposal to invite Gary Brooke from the Community Foundation to talk about setting up a Shuswap Theatre Fund. All agreed.**
- **Nominating Committee - Discussion. Julia (not standing for election next year) and Susan MacMillan if she agrees.**
- **Open House Planning - Sept. 20 - Julia, Shannon and will ask Evelyn Birch.**
- **Date for next meeting - consider August 13. Discussion.**

All annual reports due by August 31, 2014 for distribution to the membership prior to the AGM

Next month's meetings - Budget meeting August 13, 7 p.m. at the theatre.

Regular meeting August 20th, 7:00 pm.

Meeting adjourned at 9:19:39

Signed: _____

Signed: _____