

<b>POLICY NUMBER:</b> 3.2	<b>DATE ADOPTED:</b> Dec 11, 2012
<b>POLICY TYPE:</b> Finance	<b>DATE AMENDED:</b>
<b>POLICY TITLE:</b> Signing Authority	

## Signing Authority

Those officers who are authorized to sign financial and other documents on behalf of the Society will normally be any two of:

- The President
- The Vice President
- The Treasurer

However, if circumstances warrant it, the Board may appoint different officers, or a different number of officers as it sees fit. All signing officers shall be members of the Board.

Whenever there is a change in signing officers the Board will pass a motion appointing all current signing officers. This motion will typically be made at the first regular meeting following the election of a new Board, but may be made any time it is needed. No motion is necessary unless at least one of the signing officers has changed.